

August 18th PTA Meeting, held in the staff room at Opaheke School.

The Meeting commenced at 7.30pm with a welcome from Geraldine

PRESENT: Marilyn O'Hara, Ruth Fairweather, Maureen Selkirth, Brenda Marquet, Geraldine Braks, Grant Maclachlan, Sue Costello, Merran Grayson-Mills.

APOLOGIES: Murray Wratt, Kerri Butler, Karen Curtis.

Principal's Report read by Brenda Marquet, moved and accepted. Geraldine / Sue

Matters for PTA Consideration; Disco Planning, PTA involvement in planning evening on new curriculum, and consideration of a donation to the school for assistance with year six camp in October.

After some discussion about the disco, it was decided to stay with original plan of no disco for 3rd term. However prices are set as follows. \$2 entry, \$2 drinks [healthy option drink] \$1 chips. **Term 4 Disco 4th December**

Some interest for curriculum planning.

*Ruth will speak with Murray about Total amount needed.

Teachers Report, Ruth reported on Netball shirts status.

*Geraldine to follow up on suitable options.

Treasurer's Report presented by Grant for acceptance, Sue/Marilyn.

BOT Report – meeting Tues Aug 19th

Minutes of previous meeting were accepted as true record. Sue /Grant

Arising Matters; veggie boxes, dates for this one off fundraiser to be negotiated with Bernard Boyce Thursday 12th Sept, 18th Sept. or 25th Sept. * Marilyn

Pool Covers * Geraldine will liaise with Kevin on pool measurements and has contacts for quotes.

Crossing on Opaheke at present 3 dates not yet filled Fri Aug 22nd, 5th and 19th Sept.

More Sponsors needed for Auction Night. If you have any contacts in business, please approach them for support.

Council plans to make alterations to roads around school during the next school holidays, some discussion on their plans and the suitability followed. *Sue will follow up on the relevant details with council.

Geraldine presented Meeting Guidelines for acceptance. Ruth/ Marilyn {not sure who seconded these for you Geraldine}

PTA Meeting Guidelines

1. Prepare in Advance;

The agenda will be prepared in advance and sent out at least one week before a meeting. The previous minutes are to be read prior to meeting.

2. Matters arising

Members will have an opportunity to add matters to the agenda no later than 48 forty eight hours prior to the meeting. Email the Secretary/Chairperson or School office. The chairperson will prioritize the matters arising.

To allow for this later arrival of matters arising, only matters forwarded by email can be considered for the current meeting.

All matters will be prioritized, considered for discussion /forwarded to relevant person.

3. Minutes will be sent out 7 – 10 days after meeting

Next meeting ; Mon September 15th. BOT Tues 16th Sept. the meeting closed 8.20 pm

This is a true and accurate record Chairman.....Date.....