

MINUTES OF THE MEETING OF THE PTA OPAHEKE SCHOOL HELD ON Wednesday 26th
February 2014, 7.00pm

Present:) Kirsty Johnson (KJ), Jenn Jury (JJ), Richard Pearce (RP), Heidi Molyneux (HM), Sean Valvoi (SV), Claire Hart (CH), Lisa Ross (LR), Renae Allison (RA), Marilyn Read (MR), Clare Uhlenberg (CU), Korrinna McCallion (KM)

Apologies: Barbara Beams (BB), Tracie Gibson-Morling (TGM), Josie Wickers (JW) Cameron Fairweather (CF) Estelle Mulholland (EM) Jo Bertram (JB)

Introduction – (JJ)

Previous PTA Meeting Minutes

Moved (RP) Seconded (LR)

Treasurers Report – (RP)

Still have \$14,000 to pay for laptops, haven't seen a bill for this yet. The term deposit was closed at the end of December. As at 31/12/13 balance was \$50,772.33. Very good cash position, we still have to pay the \$4000 for the YR 7 ETOC week and extra iPads too. We also need to pay the board the \$3000 that was agreed for the shade sail contribution. As there are problems with the current banking situation in that RP cannot access bank statements online and we have to wait for statements in the mail, this makes reporting at meetings much more difficult. The bank suggested we could change to a business banking model without the fees. This will enable online access at any time so refunding of expenses can happen straight away, rather than having to wait for a meeting or organizing to pick up cheques and having to bank them. Security will be maintained as 2 signatories still will have to approve any payments. Recommend we change to online banking – voted for unanimously.

Principals report – SV

Presented at meeting. Request for PTA to work on getting more volunteers for the road patrol on Tasman Dr as teacher aides are currently being paid to monitor this in the morning. KM agreed that she would co-ordinate the roster and will get another request for helpers in the next newsletter.

Family Fun Night – plenty of feedback and suggestions for how to improve on this for next year. PTA made over \$700 on the sausage sizzle so a very profitable night for us.

Teachers Report – MR

Thanks for the shade sail contribution – they look great.

Board Report – JJ

ERO will be coming in week 10 – they will be meeting with the board next Tuesday. Discussed the school charter – setting goals for the year. Focus on analysing achievement data then then identifying areas that need to be worked on. This will go on to the website once it has been approved by the Ministry of Education.

JJ applied for a gardening grant and got \$1500 towards setting up the greenhouse and garden properly hopefully including irrigation, this may need a top up from the PTA if those funds aren't enough to get this underway properly.

Correspondence

Thank you letter from Murray Wratt was read out – thanking PTA for their efforts on his farewell evening.

General Business

Just Good Lunches – decided to keep this going for now, there are still vouchers out there that haven't expired yet, plus we got a small donation of \$6.50 back as they are now giving 10% of their profit back to participating schools.

Suggestion received regarding adding small mince pies on to the school lunch order list as they are more suitable for the smaller kids to eat. JJ will organise this with the office.

Calendars – there was a problem with Abacus the suppliers. Some families didn't get their calendars and several orders were mucked up. LR could not even get an apology from Abacus and she felt they were not helpful and did not seem to care that they had caused us quite an inconvenience, did not even offer a refund or anything. (JJ did point out that they had moved from Tauranga to East Tamaki at the time so this may be why the issues) Based on this we agreed it was fair to try and locate another supplier for calendars this year. LR will investigate.

Yr 7 EOTC – Charlotte Walker if to confirm if we need to pay the full \$1000 that was agreed on, we didn't hear back whether their applications for extra funding were successful.

Easter Raffle

Dates were discussed and preliminary suggestions were :

Start requesting donations of eggs and baskets – 17/3, Collections close 28/3. Tickets to go out 24/3 , cut off for sales 11/4 and draw done on 14/4. CU and HM to put the baskets together. KM suggested we send our permission slips to make sure we are only sending tickets out to families that are prepared to sell them – this will also make these families accountable for the tickets. KJ to go over these details with the office ladies to make sure this is going to work for them – was very labour intensive for them last year. CH to do all promotional notices for this.

Dates for consideration

Quiz Night – 23/5 or 30/5 (Fridays) subject to confirmation by CF

Disco – Wednesday 16/4

Hell Pizza – 17/4 (KJ to let Hell Papakura know)

Kaiaua Night – 28/6 (if that works for Staceys parents)

Disco (Blue Light??) 3/7 + Hell Pizza

Movie Night – 5/9

Hell Pizza – 25/9

Carnival Night – 7/11

Parents Concert - 4/12

Grandparents day – 5/12

Disco/Hell Pizza – 11/12

Also JJ suggested we slot in some Bunnings Sausage Sizzles – she will check available dates.

PTA Promotion – CH suggested she could do a promotional newsletter about the PTA, plus also a blurb for parents who are doing new enrolments. Will also hopefully be able to change the PTA page on the website as it is very dated and we would like to use this as an additional promotional tool.

PTA Meeting dates for 2014

26/3 – AGM, 7/5 18/6 20/8 17/9
22/10 19/11 26/11 (Final night)

Painting the Dragon – this was costed out at \$800 using Resene school discount – KJ and KM to sort out prices from their contacts and then we need to get this underway and sorted soon while the weather is still good.

Weetbai Tryathlon – Suggested we fund the next one on 6th April. Price suggested was \$20.50 per child – agreed unanimously. SV to get registrations underway and PTA will run some training days to prep the kids for it.

RA suggested we look at organising for kids to also participate in the Countie Manukau Classic later in the year. This is a fun event that happens in September. Once we get dates we will work on this too.

For AGM – if anyone is keen to take over as Chairperson JJ is looking to step down due to work commitments.

Netball uniforms – some of these are very shabby looking and this doesn't reflect well on the school when the kids are playing every week - will PTA consider helping to upgrade these? Will need to get quotes as these have to be custom made due to colour restrictions from Papakura Netball Centre. Also as a smaller number of teams over last couple of seasons this may prove not to be worthwhile. KJ to talk to Teacher in charge of netball to get some prices and suggestions for this.

Meeting closed 9.15pm. Next PTA meeting AGM 26th March 2014 @ 7.00pm