

MINUTES OF THE MEETING OF THE PTA OPAHEKE SCHOOL HELD ON
Wednesday 26th March 2014, 7.00pm

Present:) Kirsty Johnson (KJ), Jenn Jury (JJ), Richard Pearce (RP), Jo Bertram (JB), Sean Valvoi (SV), Claire Hart (CH), Lisa Ross (LR), Renae Allison (RA), Marilyn Read (MR), Alana Cantley (AC), Vanessa McFlinn (VM), Jo Pullman (JP), Brenda Marquet (BM),

Apologies: Tracie Gibson-Morling (TGM), Heidi Molyneux (HM), Korrinna McCallion (KM) Clare Uhlenberg (CU), Lisa Ross (LR)

Introduction – (JJ)

Previous PTA Meeting Minutes

Moved (RA) Seconded (CH)

General Business

Road Monitors – discussed situation again as we are seriously short of helpers for the Tasman Dr crossing. KM has indicated that she will be actively trying to recruit people to help. It will also be mentioned in the next newsletter – if we keep asking for help with this eventually we should get it.

Bunnings Sausage Sizzle – JJ has booked in for the 6/9 to run one at Takanini Bunnings (dates are difficult to get). We will also pencil in one for November as these are easy to run and make a decent amount of money. Will confirm this date later.

Weetbix Tryathlon – excellent uptake on this offer, there are 63 kids now training for it, it is going well and the kids are loving it. Discussed getting pricing for some school flags for events such as this. CH will check this out and advise pricing.

Blue Light Disco – This date will be confirmed once JJ hears back from the police coordinator.

Netball uniforms – haven't had a application for this yet so will check with Viki as to what is happening here.

Principals report – SV

Unanimous agreement to pay the extra \$222.80 to cover the shortfall from EOTC week.

Teachers Report – MR

Thanks for funding the Tryathlon – many kids are getting the benefit of this subsidy.

Painting the dragon – Thanks from GW and her team, Thank you cards made by the junior kids were distributed at the meeting, lovely to see that the kids are enjoying the new colours and a nice bright play area.

Board Report – JJ

Grants – several have been applied for as mentioned in the Principals report. Discussed the parents survey – board will be getting on to this after the ERO visit – Board wants their plan for the future to be formulated with parents input and this survey is valuable source of ideas and information.

General

Nearly all dates for PTA events have been finalized and bookings have been made where necessary. Mainly waiting on Quiz night dates and Kaiaua Night confirmation. Upcoming disco on 16/4 – KJ to organize helpers closer to the date and SV will organize the school councillors.

Correspondence

Nikki Laing – Re COWS – will sort out the invoicing issue as PTA haven't actually seen any costs yet.

Glennis Williams – thanking PTA for painting dragon

TGM and LR – both sent emails advising they will step down from PTA this year but are still both available to help out with events. Discussed PTA funding a thank you of some kind for these ladies as they have contributed hugely to the PTA over the years and are their help has been invaluable – especially to the new office holders in the past year.

PTA conference invitation – no one interested

Letter from SV thanking PTA for contributions to the school of over \$18,000 in the last year.

Ezy Cover letter – advising school has \$34.25 in the account for sales of book covers. Will be held over until there is something more worthwhile in the account.

Letter from Lynda Pryor requesting PTA to fund a performing group to come to school for book week. They wish to book the Perform Educational Musical “Space Jump” show for the 25th of August. Cost

is \$2400 with initial deposit of \$480 to be paid first. Was agreed to fund this as it benefits all students in whole school. to help.

OPAHEKE SCHOOL PTA AGM 26TH MARCH 2014

Previous minutes – Moved KJ Seconded JB

Chairpersons Report

CHAIRPERSON'S REPORT FOR OPAHEKE SCHOOL AGM 26TH MARCH 2014

Hi, and welcome along to our AGM for 2014. 2013 was all of the current PTA's officeholders first year in office. We have been guided into our first year with the help of the previous office holders, Cameron, Josie and Viv, and also other PTA members who have been around for a while and know how things run. Thank-you to all those who have helped to make the transition a relatively smooth one for us.

We had a very successful year in 2013, managing to fundraise a lot of money (exact amount available in the Treasurers Report) and from that, provide our school and our children with opportunities and equipment that would not have been possible without the Opaheke School PTA.

Our main fundraising initiatives for 2013 included the Easter Raffle from which we made over \$3,000; our Discos and Movie night which the children always love; our Quiz night and a new initiative for 2013 was the Kaiaua night for our parents, from which both were highly successful and enjoyable; the end of term Hell Pizza and PTA run school lunches on Tuesdays and Fridays; the calendars that are organised by Lisa Ross; the Playstructure raffle, from which we made over \$6,000; and of course, our main fundraiser – the school carnival in November, from which we made over \$12,000 from! I'm sorry if I missed something off this list. What an awesome effort from so many people of our school community.

The PTA supported the school in 2013 with a focus on upgrading some of the dated technology within the school. We put new iPads into the junior school, provided a new set of Computers on Wheels (COWs), supported book week with the cartoonist which was extremely well received by the children at school, donated funds to help run the Year 8 camp and Year 6 camp. We provided \$1,000 towards wet weather games and a further \$1,000 to the library (from the book stall profits at the carnival), 10 new netball jackets the 2013 school councillors shirts. We feel extremely proud and privileged to have contributed to the school and the learning environment for our school in this way.

We have started 2014 with a hiss and a roar with supplementing a grant for the new Shade sails around the school; providing paint for and physically painting the junior school dragon and other concrete games; donating funds to the Year 8 camp; and

also this year we supported the Year 7 education outside the classroom (EOTC) week aswell.

We are looking forward to another successful year and would personally like to thank all the people who have been involved in supporting the PTA this year. To name but a few who we are indebted to the office staff at school are always so helpful with ideas and collecting money etc – the list goes on! Without them, what we aim to achieve would be far less tangible. To the teachers and staff – you are the reason this fine school is what it is and we feel lucky to be able to support you and help our children to get those extras that enhance their learning experiences. Special thanks to Marilyn and Renae for attending all our meetings and being the voice between us and the staff. Another special thanks to all businesses who have donated to our cause throughout the year, without their support, again, what we are able to fundraise would be far less. And finally, and perhaps most importantly, thanks to PTA committee members and other parents of our school community who help in whatever capacity possible to support the PTA of Opaheke School. Without the help of all of these people, we would not be able to do much at all. So thanks again, on behalf of myself, Kirsty and Richard for everything!

Jenn Jury

Opaheke School PTA Chairperson

Treasurers Report – (RP)

The PTA had an excellent 2013 finishing with closing funds 66% higher than opening. Donations and funded items made to the school were up 36% year on year. This increase in income did not come at the cost of significantly higher expenses. In 2013 for every income dollar the PTA had expenses of 46 cents. For 2012 this figure was 57 cents. The main contributions to this improvement were from the playhouse raffle which had minimal costs and the Carnival.

Transfers to the PTA from the lunch room was on par with 2012 at \$4000. The closing lunchroom balance was 50% higher than in 2012.

At the end of 2013 the PTA had agreed to fund computers on wheels , year 7 activity week and subsidise . These items will be funded out of the 2014 year.

Looking ahead for 2014 I expect PTA revenue to be down slightly on 2013 fundraising. The PTA is not planning a raffle similar to the playhouse raffle this year. The playhouse raffle accounted for around 9% of gross revenue. The main risk to PTA fundraising this year is the impact poor weather may have on the success of the carnival.

The PTA has ample funds to meet the current commitments made to the school and the regular items the PTA funds such as book week and the end of year camps .

The 2013 accounts have been submitted to Mike Capper for auditing.

Closing Funds 31/12/2013 \$54,223.37 (2012 \$32,769.43)

Made up as follows

- General Account \$50,772.23 (2012 \$32,769.43)
- Lunchroom Account \$3,451.04 (2012 \$2,112.30)

Gross Income 2013 \$68,007.50 (2012 \$45,456.30)
 Expenses 2013 \$31,421.88 (2012 \$25,936.30)
 Donations/Funded Items \$19,076.27(2012 \$12,840.14)

Fundraising Highlights

	Income	Expenses	Profit
Calendars	5654.7	3720.6	1934.1
Disco's	8774.8	7033.9	1740.9
Quiz Night	5394	1267.44	4126.56
Pizza Sales	6300	5696.96	603.04
Carnival	19089.9	6860.08	12229.82
Raffle Playhouse	6,598.00	400.00	6198
Easter Raffle	3,764.40	0.00	3764.4
Lunchroom Account	4000		4000

Note that some of the disco expenses most likely went towards items sold at the carnival. Pizza revenue was down slightly however costs remained similar. Easter raffle income was significantly higher than 2013.

Moved JB Seconded MR

Election of officers

No one else indicated any interest in any of the official positions so current officers re-elected as follows :

Richard Pearce – Treasurer Moved MR / Seconded CH
 Kirsty Johnson – Secretary Moved CH / Seconded RA
 Jenn Jury – Chairperson Moved KJ / Seconded RP

Suggestion was made that other PTA members consider if they would like to be in a back up position for these roles so there is always someone able to step into these roles is necessary. CH suggested we have a brainstorming night at her place one evening in next few weeks to talk about this futher.

CH also suggested that Chairpersons report be made available on the website as it gave a really great outline of what the PTA has achieved in the last year and what we as a group are about. All agreed.

Meeting closed 8.10pm. Next PTA meeting 7th May 2014 @ 7.00pm