

**Opaheke School Board of Trustees**  
**Meeting Tuesday 03 April 2012 at 7.30pm**  
**at Opaheke School, Tasman Drive, Papakura.**

<p><b>1. In Attendance</b></p> <p>1.1 <b>Present</b>  G Maclachlan, M Gilmore, M Capper, D Honan, A Wickers, M Wratt, G Burge.</p> <p>1.2 <b>Apologies</b>  G Williams</p>	
<p><b>2. Minutes</b></p> <p>Minutes of the trustees' meeting of 13 March 2012 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p><b>3. Matters Arising from Minutes</b></p> <p>3.1 <b>Property</b>  Project registered on GETS for expression of interest. Agreed to ask for tenders from 2010 Developments, Tulp &amp; Walker and</p> <p>3.2 <b>Website Options</b>  New photos have been taken.</p> <p>3.3 <b>Teaching and Support Staff Service</b>  Agreed to guidelines for acknowledgement of service.</p> <p>3.4 <b>International Students</b>  Grant and Murray reported on visit to Glendowie School</p> <p>3.5 <b>5/10 Year Property Plan</b>  Agreed to go ahead with Greenstone Group.</p> <p><b>4. Principal's Report</b>  Murray presented his report which was accepted.</p> <p><b>4.1 Full Registration</b>  Agreed to full registration for Simon Cossey after a programme of advice and guidance has been in place.</p> <p><b>4.2 PAI Report</b>  Murray reported on movement of cohorts of students in both Opaheke School and Papakura Schools.</p>	
<p><b>5. Financial Report</b></p> <p>Mike presented his report. March accounts</p> <p>5.1 <b>Yellow Pages Advertising</b>  Agreed not to pay for further advertising in yellow pages. Just the free lines.</p> <p>5.2 <b>Funding Application</b>  Agreed to apply for funding from First Sovereign for 18 Short throw projectors.</p>	

<b>6. Correspondence</b>			
<b>6.1 Inwards Correspondence</b>			
<b>Date</b>	<b>Name</b>	<b>Description</b>	
08.03.12	MOE	Fibre connection for UFB Jul 2013	
14.03.12	MOE	Ballot dates OZE	
19.03.12	NX Education Gazette		
21.03.12	MOE	Confirmed staffing entitlement	
29.03.12	MOE	Annual Charter accepted	
02.04.12	NZ Education Gazette		
<b>6.2 Incident Reports</b>			
	Nil		
<b>6.3 Outwards Correspondence</b>			
	Nil		
<b>6.4 Matters Arising</b>			
<b>6.4.1 Fibre Connection</b>			
Chairperson signed off for fibre connection for the School			

<p><b>7. General Business:</b></p> <p>7.1 <b>PTA Report:</b> Mike C reported on PTA meeting</p> <p>7.2 <b>Principals Conference Melbourne:</b> Support for Murray to attend conference in September 2012</p> <p>7.3 <b>Suspended Students:</b> Discussion on suspended students</p>	
<p><b>8. Meeting Closed</b></p> <p>Meeting closed 10.15pm</p>	
<p><b>9. Next Meeting</b></p> <p>Tuesday 15 May 2012</p> <p>Tuesday 19 June 2012</p> <p>Tuesday 24 July 2012</p> <p><b>PTA Meetings Roster</b></p> <p>23 May Mike G</p> <p>20 June Deborah</p> <p>18 July Mike C</p> <p>15 Aug Grant M</p> <p>19 Sept Mike G</p> <p>17 Oct Deborah</p> <p>21 Nov Mike C</p>	

Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.

Grant Maclachlan  
Chairperson

Date: