

**Opaheke School Board of Trustees
Meeting Tuesday 08 April 2008 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.**

<p>1. In Attendance</p> <p>1.1 Present N Shaddick, A Kemp, G Maclachlan, M Capper, S Costello, G Williams, M Wratt, G Burge</p> <p>1.2 Visitor Sue John</p>	
<p>2. Minutes Minutes of the trustees' meeting of 11 March 2008 previously distributed were confirmed and adopted. Neil signed them on behalf of the Board of Trustees as a true and accurate record.</p>	

<p>3. Matters Arising</p> <p>3.1 Property Property Manager engaged. Resolved new block minimum requirements four class teaching spaces plus four withdrawal spaces. Sub committee: Grant (Chair), Glennis, Mike.</p> <p>3.2 Car Park Security Agreed to accept quote from Photo-scan Ltd with four cameras to be installed.</p> <p>3.5 Drinking Fountains More quotes to be sought.</p>																			
<p>4. Principal's Report Murray presented his report</p> <p>4.1 Teacher Only Inservice Agreed to Tuesday 28th October.</p>																			
<p>5. Financial Report Mike presented his financial report.</p>																			
<p>6. Correspondence</p> <p>6.1 Inwards Correspondence</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 45%;">Name</th> <th style="width: 40%;">Description</th> </tr> </thead> <tbody> <tr> <td>08.03.08</td> <td>MOE</td> <td>Regional Newsletter</td> </tr> <tr> <td>10.03.08</td> <td>MOE</td> <td>Acknowledge of stand down</td> </tr> <tr> <td>11.03.08</td> <td>MOE</td> <td>Review Direct Resourcing transport</td> </tr> <tr> <td>14.03.08</td> <td>SDS1a Form</td> <td>Advice standdown</td> </tr> <tr> <td>17.03.08</td> <td>MOE</td> <td>Education Circular</td> </tr> </tbody> </table>	Date	Name	Description	08.03.08	MOE	Regional Newsletter	10.03.08	MOE	Acknowledge of stand down	11.03.08	MOE	Review Direct Resourcing transport	14.03.08	SDS1a Form	Advice standdown	17.03.08	MOE	Education Circular	
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17.03.08	Sue John	School Bus	
19.03.08	Kelvin Rd School	PeLT initiative	
19.03.08	MOE	Education Circular	
19.03.08	Tukutuku Korero		
19.03.08	NZSTA	News	
26.03.08	MOE	Acknowledge stand down	
26.03.08	MOE	Education Circular	
31.03.08	Consultus Ltd	Estimate Summary Schedule new block	
08.04.08	MOE	Schools Plus	
08.04.08	6 Year Net Report		
6.2 Outwards Correspondence			
17.03.08	Mayor Callum Penrose	Thanks attending	
17.03.08	Dep Mayor Peter Goldsmith	Thanks attending	
17.03.08	Consultus Ltd	Project Manager	
6.3 Matters Arising			
6.3.1 Bus Letter			
Copy of contract with Taverners from Rosehill Network to next meeting to check if any shortfalls.			
6.3.2 PeLT Initiative			
Agreed to be a part of this initiative. Neil/Sue			
7. General Business			
7.1 PTA Report			
Grant reported on PTA meeting. Carnival 11 April. Disco 16 May.			
7.2 Policy Amendment			
<i>5.4 Child Abuse</i>			
Police advice sought on this policy. Agreed not to amend policy in light of this advice.			
7.3 6 Year Net Report			
Glennis spoke to this report			
7.4 Year 8 Outdoor Education Camp			
Letter of thanks to Kerry, Viki, Bronwyn and parent helpers.			
8. Meeting Closed			
Meeting closed 10.10			
Met in committee			

9. Next Meeting

Tuesday 13 May
10 June
22 July
19 August
16 September
14 October
11 November
09 December

Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.

Neil Shaddick
Chairperson