

Opaheke School Board of Trustees
Meeting Wednesday 09 June 2010 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, M Gilmore, M Capper, D Honan, A Wickers, M Wratt, G Williams, G Burge.</p>	
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 25 May 2010 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising from Minutes</p> <p>3.1 Property / Classroom Modernisation Andrew spoke on this. Survey to be done of all classrooms to see if any have a leaking roof. Specs to be set up for classroom modernisation. Window tinting done.</p> <p>3.2 Security Patrols Murray presented quotes. Agreed to accept response only from Safer Papakura Trust. \$25 + GST per call out.</p> <p>3.3 School Boiler Boiler report from Prime Pipeworks. If the proper maintenance programmes are followed, all the equipment and materials of this system should last for the following 10 years.</p> <p>3.4 Scholarship Fund Andrew reported on his findings. Similar Trust set up at Riverina School.</p> <p>3.5 Hearing & Vision Testing Letter to South Auckland Health Board re changing testing age.</p> <p>3.6 Charter Agreed to accept 2010 Charter. Copy of Core School Values to be displayed in Foyer.</p>	
<p>4. Principal's Report</p> <p>Murray presented his report</p> <p>4.1 Teacher Registration Aim to fund whole fee rise. To be reviewed in October.</p>	
<p>5. Financial Report</p> <p>5.1 Accounts for 31 May 2010 were presented by Mike</p>	

6. Correspondence			
6.1 Inwards Correspondence			
Date	Name	Description	
13.05.10	MOE (Cognition)	Free BOT training	
25.05.10	Prime Pipe Works	Boiler Condition assessment	
28.05.10	MOE	Receipt of Annual Report	
28.05.10	Lexis Nexis NZ	Law & Education conference	
28.05.10	NZ Education Gazette		
6.2 Incident Reports			
	Nil		
6.3 Outwards Correspondence			
27.05.10	T & K Courtney	Decline alternative study	
01.06.10	Paul Bertram	Thanks for standing for BOT	
01.06.10	Martin Beever	Thanks for standing for BOT	
01.06.10	Manmeet Sandhu	Thanks for standing for BOT	
6.4 Matters Arising			
6.4.1 BOT Training			
Glenise to forward email of meeting times and venues.			

<p>7. General Business</p> <p>7.1 Smoke Free Signage This was discussed.</p> <p>7.2 Staffing 2010 Murray distributed list of current staff and positions. Kapa Haka group to start again Tuesday 15 June 2010.</p> <p>7.3 Community Questionnaire Revised parent questionnaire to be sent out with reports. Also emailed to parents if IT specialist can set this up. Mike G to collate responses.</p> <p>7.4 Walk around the School Grant thanked BOT for walk around School. Very informative tour appreciated by Board.</p> <p>7.5 School Rules School rules to go in next newsletter.</p>	
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<p>8. Meeting Closed Meeting closed 10.20 pm</p> <p>Met in committee</p>	
<p>9. Next Meeting Monday 26 July Tuesday 24 August Tuesday 14 September</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Grant Maclachlan Chairperson</p>	