

Opaheke School Board of Trustees
Meeting Tuesday 10 March 2009 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, A Kemp, S Costello, M Wratt, G Williams, G Burge.</p> <p>1.2 Apologies N Shaddick, M Capper</p>	
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 17 February 2009 previously distributed were confirmed and adopted. Grant (Acting Chairperson) signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising</p> <p>3.1 Property – Four Classroom Block Grant reported on this. Prices for heating discussed.</p> <p>3.2 Property – Master Key system Agreed to upgrade master key system with Manukau Lock & Alarm Company. Payment from MOE capital works.</p> <p>3.3 Property – Upgrade Junior Playground Replacement base and upgrade of equipment agreed to. Quotes to be circulated.</p> <p>3.4 Computer Issues Deferred until next meeting.</p>	
<p>4. Principal's Report</p> <p>Murray presented his report</p> <p>4.1 PAI Meeting for BOT Meeting for Board members to take part in update of PAI, Sue Mike?</p> <p>4.2 Full Registration Agreed to full registration for Amesha Patel.</p> <p>4.3 Netball Coordinator Agreed to some financial reimbursement for coordinator</p>	
<p>5. Financial Report</p> <p>Financial report presented.</p>	

6. Correspondence			
6.1 Inwards Correspondence			
Date	Name	Description	
11.02.09	Cleave Developments Ltd	Transportable classrooms	
18.02.09	STA News		
18.02.09	Econo Built	New classroom	
20.02.09	MOE	IHC Human rights commission	
20.02.09	MOE	2009 Enrolment scheme review	
23.02.09	MOE	Monitoring overuse of salary units	
23.02.09	PAI	Invitation to BOT	
02.03.09	NZSTA	Financial issues facing Boards	
02.03.09	MOE	SDS1a	
04.03.09		Incident report	
04.03.09	NZSTA	20 th annual conference	
04.03.09	MOE	Annual 1 March roll return	
6.2 Outwards Correspondence			
23.02.08	Mrs Stride, Mrs Cantley, Mrs Paewai, Miss Banks	Thanks for Year 8 camp 2009	
23.02.08	Gateway Trust Two letters to parents	After School Care programme	
<p>6.3 Matters Arising</p> <p>6.3.1 MOE 1 March Roll Returns Return tabled. Return now linked with ENROL. Return sent to MOE.</p> <p>6.3.2 Enrolment Scheme Review Agreed to retain scheme without amendment.</p>			

<p>7. General Business</p> <p>7.1 PTA Geraldine has resigned as Chairperson. Marilyn to be acting Chairperson until AGM on 17 March 2009. Carnival 20th March.</p> <p>7.2 Opaheke School Annual Plan Murray presented draft plan. To be discussed at next meeting.</p> <p>7.3 Trees Agreed to remove tree from fence line that is breaking off into neighbour's property.</p>	
--	--

8. Meeting Closed Meeting closed 9.10pm	
9. Next Meeting Monday 06 April 2009 Monday 11 May 2009 Monday 08 June 2009	
Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record. Neil Shaddick Chairperson	