

**Opaheke School Board of Trustees**  
**Meeting Tuesday 11 March 2008 at 7.20pm**  
**at Opaheke School, Tasman Drive, Papakura.**

7.20	<b>National Bank presentation</b> Mike Houghton from National Bank presented their School partnership programme.	
7.40	<b>Property</b> David Bowes spoke to meeting re property options.	
1.	<b>In Attendance</b> <b>1.1 Present</b> N Shaddick, A Kemp, G Maclachlan, M Capper, S Costello, G Williams, M Wratt, G Burge <b>1.2 Visitors to Meeting</b> Mike Houghton, Karen Curtis & Geraldine Braks David Bowes.	
2.	<b>Minutes</b> Minutes of the trustees' meeting of 19 February 2008 previously distributed were confirmed and adopted. Neil signed them on behalf of the Board of Trustees as a true and accurate record.	
3.	<b>Matters Arising</b> <b>3.1 Property</b> Agreed to register on GETS site to request registration of interest in position of Project Manager for four classroom block. Authorise school management to appoint a project manager. Neil/ Sue <b>3.2 School Banking</b> Approval for School banking scheme as outlined by Mike Houghton. Neil/Mike <b>3.3 Teacher Incentives</b> Agreed to reimburse full time teaching staff with petrol vouchers to the value of \$100. <b>3.4 Car Park Security</b> Agreed to install CCTV cameras in School car park subject to plan for placement of cameras to be shown to BOT. <b>3.5 Outdoor Education Camp</b> BOT approval for Y8 Camp at Camp Adair, Hunua 30 Mar to 2 April. Thanks to staff for preparation and effort towards camp programme.	
4.	<b>Principal's Report</b> Murray presented his report <b>4.1 Letter Thanks</b> Thanks to Mayor Callum Penrose and Deputy Mayor Peter Goldsmith for joining our Walking School bus.	
5.	<b>Financial Report</b> Mike presented his financial report.	

<b>6. Correspondence</b>		
<b>6.1 Inwards Correspondence</b>		
<b>Date</b>	<b>Name</b>	<b>Description</b>
08.02.08	ERO	Confirmation of arrangements for ERO visit
15.02.08	Minister of Education	Schools Plus – secondary students leaving school
15.02.08	MOE	School Transport changes Tenders bus routes
18.02.08	Gazette	
18.02.08	NZSTA	News Conference Reg
20.02.08	Argest Technical Services	Building warrant of Fitness
25.02.08	NZSTA	Annual Meeting
25.02.08	ERO	Letter to staff re: notice of review
03.03.08	NZEI	Employment Relations Education Leave
05.03.08	Papakura District Council	Copy of letter to Owner/Occupier re proposed Kea crossing
05.03.08	Opaheke School	Application for Approval Y8 camp
05.03.08	Parent	Re Bus Levy
<b>6.2 Outwards Correspondence</b>		
28.02.08	Alan Peddy	Short Street Kea Crossing
07.03.08	Ian Fletcher	Thanks Bible in Schools planner
07.03.08	Terri Beals	Thanks Enrichment report
07.03.08	Alana Cantley	Thanks Rainbow Reading report
<b>6.3 Matters Arising</b>		
<b>6.3.1 Bus levy</b>		
Letter from parent tabled. Facts to be obtained from Rosehill College before reply written.		
<b>7. General Business</b>		
<b>7.1 Self Review Report</b>		
Neil tabled this report.		
<b>7.2 Opaheke School 40<sup>th</sup> Reunion</b>		
Date set Saturday 22 November.		
<b>7.3 Health &amp; Safety Committee</b>		
Staff rep – Vanessa McFlinn		

