

Opaheke School Board of Trustees
Meeting Tuesday 12 April 2011 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, M Gilmore, M Capper, D Honan, A Wickers, M Wratt, G Williams, G Burge.</p> <p>1.2 Apologies Nil</p>	
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 15 March 2011 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising from Minutes</p> <p>3.1 Classroom Modernisation Andrew reported on this. Window tinting to be added to project \$1125.00. Also cloakroom rails and new satin chrome bag hooks \$1425.60. Schedule for classroom approved. New room numbers same material as coat hooks.</p> <p>3.3 Website Options Mike spoke on this.</p> <p>3.4 Power Brokerage Broker has negotiated a saving of \$2277.93 per year for the next two years after fees to broker.</p> <p>3.5 Security Light Pool Area: Agreed to install spotlights on changing sheds and lunch room facing pool area.</p> <p>3.6 Eftpos Option: \$59.95 per month for 36 month lease. \$720 per year plus installation. Outright purchase \$1080 plus \$12.50 per month transaction charges.</p>	
<p>4. Principal's Report</p> <p>Murray presented his report</p> <p>4.1 Numeracy Review: Vanessa and Glennis to report to BOT.</p> <p>4.2 Survey Three Way Conferences: Agreed to survey on three way conferences</p> <p>4.3 Morning Tea Staff: Agreed to morning tea.</p> <p>4.4 Laptop: Laptop stolen from classroom after school today.</p>	
<p>5. Financial Report</p> <p>Mike presented March accounts which were accepted.</p>	

6. Correspondence		
6.1 Inwards Correspondence		
Date	Name	Description
Jan 2011	MOE	Education Circular 2011/01
Jan 11	ERO	2011 School evaluation overview
17.03.11	Mansell Senior	Technology Memorandum (signed)
17.03.11	Auditor General	Annual Reports
24.03.11	MOE	Enrolment Scheme Review
28.03.11	NZ Education Gazette	
01.04.11	NZSTA	Memorandum 2011/6a, 2011/6b
04.04.11	MOE	Nag 5 (i) re Bullying, Positive behaviour for learning
04.04.11	ERO	Review Plan and Overview 11-15 Apr 2011
04.04.11	Civil Defence	Earthquake drill
06.04.11	MOE	BOT Northern Region 2011 Training
06.04.11	PAI	Cluster analysis by NZCER
07.04.11	MOE	Leaky Buildings
11.04.11	NZ Education Gazette	
6.2 Incident Reports		
22.03.11	Parent	Slipped on vinyl outside Room 14.
6.3 Outwards Correspondence		
19.03.11	Miss Hamlin	Thanks Year 8 Camp
19.03.11	Miss Walker	Thanks Year 8 Camp
19.03.11	Mrs Laing	Thanks Year 8 Camp
19.03.11	Mrs Stride	Thanks Year 8 Camp
6.4 Matters Arising		
6.4.1 Enrolment Scheme Review		
Agreed to continue enrolment scheme.		

<p>7. General Business</p> <p>7.1 School Charter: Agreed to some additions and deletions.</p> <p>7.2 5 Year Plan: New plan required by 1 July 2012. Balance of current plan to be allocated.</p> <p>7.3 Mobile Dental Clinic: Murray met with Regional Manager, mobile clinic not able to access grounds. Mobile van to come to school to screen children then dental work will need to be done at Papakura South. Murray to set up meeting with BOT reps and Regional manager.</p> <p>7.4 Reimbursement Teachers Travel: Agreed to reimbursement to full time teachers for travel costs associated with work.</p>	
<p>8. Meeting Closed Meeting closed 10.30 pm</p> <p>Met in committee</p>	
<p>9. Next Meeting</p> <p>Tuesday 17 May 2011</p> <p>Tuesday 21 June 2011</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Grant Maclachlan Chairperson</p> <p>Date:</p>	