

**Opaheke School Board of Trustees
Meeting Monday 12 May 2009 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.**

<p>1. In Attendance 1.1 Present N Shaddick, A Kemp, M Capper, G Maclachlan, S Costello, M Wratt, G Williams, G Burge. 1.2 In Attendance N Laing (IT Leader), R Warburton (IT Support)</p>	
<p>2. Minutes Minutes of the trustees' meeting of 06 April 2009 previously distributed were confirmed and adopted. Neil signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising 4.1 Computers Richard presented quotes for replacement computers for the IT suite. Discussion on specifications. Moved to accept quote from Trebor Computers for 31 computers. <p style="text-align: right;">Neil/ Sue</p> 4.2 Property – Buildings Grant reported on progress of building project. Going well. 4.3 Property Playground Upgraded equipment due back 20th May. Looking into options for matting.</p>	
<p>4. Principal's Report Murray presented his report 4.1 Annual Plan Annual Plan accepted.</p>	
<p>5. Financial Report Mike presented the financial report which was adopted. 5.1 2008 Annual Accounts Agreed to transfer \$17759 to maintenance provision in 2008 accounts to align with new property plan. <p style="text-align: right;">Mike/ Neil</p> 5.2 2009 Maintenance Provision Budget Agreed to increase maintenance provision to \$11060 for this financial year. <p style="text-align: right;">Mike/Neil</p></p>	

6. Correspondence			
6.1 Inwards Correspondence			
Date	Name	Description	
06.04.09	MOE	Acknowledgement of SDS2	
15.04.09	NZSTA	Education Amendment Bill 2009	
17.04.09	NZSTA	2009 March confirmed staffing entitlements	
20.04.09	MOE	Acknowledgement of SDS1	
20.04.09	MOE	Acknowledgement of SDS1	
	MOE	Acknowledgement of SDS3	
27.04.09	Papakura District Council	Inspection of swimming pool fencing	
27.04.09	Karen Edwards	Leave Request	
27.04.09	NZ Education Gazette		
29.04.09	NZSTA	Mexican Swine Influenza update	
01.05.09	ERO	ERO survey – impact of education reviews	
01.05.09	NZSTA	Trustee Training	
04.05.09	NZSTA	Registering your vote on 2009 AGM remits	
2009	Opaheke School	Analysis of PAT & Essential Skills Tests	
April 09	NZSTA	STA News	
6.2 Outwards Correspondence			
08.04.09	Mrs G Braks	Thank you	
08.04.09	Ms P Taurima	Welcome to PTA Committee	
08.04.09	Ms M O’Hara	Welcome as Chairperson of PTA	
08.04.09	Mr S Everett	Welcome to PTA Committee	
08.04.09	Mrs L Ruyg	Thank you	
08.04.09	Mr C Eastwood	Welcome to PTA Committee	
6.3 Matters Arising			
6.3.1 Analysis of PAT & Essential Skills Tests			
Thanks to senior staff for compiling this valuable information.			

<p>7. General Business</p> <p>7.1 PTA Report Sue reported on PTA meeting. Meeting to be held to gauge support for a Gala.</p> <p>7.2 Charter Agreed to 2009 Charter.</p> <p>7.3 After School Hall Use Discussion on use of School Hall.</p> <p>7.4 Sports Trolley with equipment Agreed to apply to Four Winds Foundation Limited for a donation for Sports Trolley for \$3200 plus GST.</p>	
<p>8. Meeting Closed Meeting closed 9.25pm</p> <p>Met in committee</p>	
<p>9. Next Meeting Tuesday 09 June 2009</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Neil Shaddick Chairperson</p>	