

Opaheke School Board of Trustees
Meeting Tuesday 13 March 2012 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, M Gilmore, M Capper, M Wratt, G Williams, G Burge.</p> <p>1.2 Apologies A Wickers, D Honan</p>	
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 21 February 2012 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising from Minutes</p> <p>3.1 Property Specs for modernization of rooms 15/16/17 provided by John Thrupp. When drawings arrive put onto GETS site. Spec to be obtained for Data Connections.</p> <p>3.2 Website Options New photos required for new website.</p> <p>3.3 Teaching and Support Staff Service Criteria to be set up.</p> <p>3.4 International Students Grant and Murray reported on meeting with Study Auckland.</p> <p>3.5 Coffee Machine Agreed to put coffee machine on hold for the time being.</p> <p>4. Principal's Report Murray presented his report which was accepted.</p> <p>4.1 Tree trimming and removal Agreed to trim some trees and remove diseased trees over the holiday period.</p> <p>4.2 5/ 10 Year Property Plan Quote obtained from Greenstone Group. Another quote to be obtained.</p>	
<p>5. Financial Report</p> <p>Mike presented his report. Jan/ Feb accounts Rosehill Network accounts not yet received.</p> <p>5.1 Voucher Books To be sent home to all families that have paid anything towards their school donation.</p>	

6. Correspondence			
6.1 Inwards Correspondence			
Date	Name	Description	
15.02.12	Labour Spokesperson for Education		
20.02.12	MOE	Submission date of School Charter accepted	
20.02.13	MOE	Tertiary Fees funding support Lendrum	
20.02.12	MOE	Tertiary Fees funding support Walker	
28.02.12	MOE	Charter Received	
05.03.12	NZ Education Gazette		
05.03.12	Auckland Council	School swimming pool fencing inspection	
08.03.12	NZSTA	Membership renewal	
13.03.12	First Sovereign	Grant application	
6.2 Incident Reports			
22.02.12	Year 8 Camp	R2 student, fracture to right arm	
6.3 Outwards Correspondence			
27.02.12	Alana Cantley	Thanks from BOT Chairman for dealing with incident	
6.4 Matters Arising			
6.4.1 First Sovereign Trust			
Discussion on what could be applied for. Glennis to consult teaching staff.			

<p>7. General Business:</p> <p>7.1 PTA Report: PTA AGM Wed 21 March. Murray reported on meeting. Dates et for 2012 events.</p> <p>7.2 Data Projectors: Agreed to purchase 8 Data Projectors from Capital budget.</p>	
<p>8. Meeting Closed</p> <p>Meeting closed 9.35pm</p>	

<p>9. Next Meeting Tuesday 03 April 2012</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Grant Maclachlan Chairperson</p> <p>Date:</p>	