

**Opaheke School Board of Trustees
Meeting Tuesday 14 September 2010 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.**

Robert James presented R25 Enquiry Learning Findings. Robert thanked for his presentation. Letter of thanks to go to Robert and R25.	
1. In Attendance 1.1 Present G Maclachlan, M Gilmore, M Capper, D Honan, A Wickers, B Marquet, G Williams, G Burge.	
2. Minutes Minutes of the trustees' meeting of 24 August 2010 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.	

3. Matters Arising from Minutes		
3.1 Property / Classroom Modernisation Andrew reported on this. BOT agreed to appoint David Bowes as Project manager for classroom modernisation project. Query from Dave Major re changes to be followed up.		
3.2 Website Options Mike reported on this. Approximate costs to be assessed. Liaise with Richard re current web site.		
3.3 School Uniform The BOT voted on not investigating the option of a school uniform at this stage. 4 Yea 3 Nay Andrew Wickers wished his dissension to be noted.		
4. Principal's Report Murray presented his report		
4.1 Outdoor Education Camp BOT approved Y6 outdoor education camp at Chosen Valley 22 – 24 November 2010.		
5. Financial Report		
5.1 Accounts for 31 August 2010 were received. Report adopted.		
6. Correspondence		
6.1 Inwards Correspondence		
Date	Name	Description
11.08.10	MOE	Education Circular 2010/11
23.08.10	NZ Education Gazette	Inc National Standards

09.09.10	P Walker	Application Outdoor Education Camp	
13.09.10	D Major	Re 5YA agreement	
6.2 Incident Reports			
10.09.10	Incident on playground		
6.3 Outwards Correspondence			
24.08.10	Dave Major MOE	Change 5YA agreement	
30.08.10	Trish Owen	Accept request	
30.08.10	Wendy Beaver	Thanks for Netball Coordinator	
30.08.10	Alana Cantley	Thanks for PAI presentation	
6.4 Matters Arising Nil			

<p>7. General Business</p> <p>7.1 PTA Brenda reported on PTA meeting. Mainly organisation for Quiz night. Agreed to \$2000 towards school camp. Suggested a Board member attend each PTA meeting to liaise between PTA and Board. Grant to email re attendance prior to meeting.</p> <p>7.2 Summary of Parental Responses Mike reported on this. Agreed to final version. To be sent home to parents with next newsletter.</p> <p>7.3 Class Outdoor Seating Glennis to talk with teachers re extra seating requirements and placement.</p> <p>7.4 BOT Meeting Dates Meeting dates: 19 October, 16 November, 7 December.</p>	
<p>8. Meeting Closed Meeting closed 09.45 pm</p> <p>Met in committee</p>	
<p>9. Next Meeting</p> <p>Tuesday 19 October Tuesday 16 November Tuesday 07 December</p>	

Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.

Grant Maclachlan
Chairperson

Date: