

Opaheke School Board of Trustees
Meeting Tuesday 14 October 2008 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance Present N Shaddick, A Kemp, G Maclachlan, M Capper, S Costello, G Williams, M Wratt, G Burge.</p>	
<p>2. Minutes Minutes of the trustees' meeting of 16 September 2008 previously distributed were confirmed and adopted. Neil signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising 3.1 Numeracy Murray to look into training of teacher aides in Numeracy. 3.2 Property Accept quote from Econobuilt Ltd \$763,838 exc GST including contingencies. Funding: 1:18 \$103838 + Lift \$100,000 + 1:15 \$108,810 + 7 Year plan for balance. <p style="text-align: right;">Neil/Sue</p> Final details as discussed at meeting to property subcommittee. Additional window panels, wall space etc. Look in to options to retain BHP building.</p>	
<p>4. Principal's Report Murray presented his report 4.1 Full Registration Murray authorised to proceed with application for full registration for Sarah Macleod. 4.2 Papakura Achievement Initiative Propose meeting for all Papakura teachers. Agreed to in principle.</p>	
<p>5. Financial Report Mike presented his financial report.</p>	

6. Correspondence		
6.1 Inwards Correspondence		
Date	Name	Description
14.09.08	Jan Hamlin	Accepting teaching position
17.09.08	MOE	SDS3 form
17.09.08	NZSTA	General Election related information
17.09.08	NZSTA	Education Act – proposed changes
17.09.08	IPENZ	Technology curriculum
17.09.08	NZEI	Notification of paid union meetings
17.09.08	Education Finance	Financial training
17.09.08	NZSTA	October changes to Kiwisaver
17.09.08	Papakura Achievement Initiative	Report on selection contractors
18.09.08	Matilda Jolly	Acceptance teaching position
21.09.08	Joanne Pulman	Acceptance teaching position
22.09.08	MOE	Gazette
29.09.08	NZSTA	Update collective agreements
29.09.08	PDC	Short Street new pedestrian facilities
01.10.08	MOE	Acknowledge of SDS3
01.10.08	MOE	Chris Carter NZ curriculum
02.10.08	NZ Education Institute	Acceptance teaching position
02.10.08	NZSTA	STA News
13.10.08	Joanne Davies	Request to use grounds
6.2 Outwards Correspondence		
17.09.08	Kim Skipper	Job Offer
18.09.08	Joanne Pulman	Job Offer
18.09.08	Matilda Jolly	Job Offer
18.09.08	Papakura District Council	Engineers Dept
6.3 Matters Arising		
6.3.1 Use of School Grounds: Agreed to use on Sat 1 Nov, 3 – 4.30pm		

<p>7. General Business</p> <p>7.1 PAI Contracts Agreed Neil to sign on behalf of Papakura Achievement Initiative the following contracts:</p> <ol style="list-style-type: none"> 1. Project Co-ordination 2. Analysis & Reporting of Student Achievement Data 3. Professional Development in Writing <p>7.2 School Curriculum Plan 2008 Agreed to aim: <i>To collate and analyse the 'hearing – recording sounds' task from the Six Year net observation survey.</i></p>	
<p>8. Meeting Closed Meeting closed 08.45</p>	
<p>9. Next Meeting Tuesday 11 November 09 December</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Neil Shaddick Chairperson</p>	