

Opaheke School Board of Trustees
Meeting Tuesday 15 March 2011 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, M Gilmore, M Capper, D Honan, A Wickers, M Wratt, G Williams, G Burge.</p> <p>1.2 Apologies Nil</p>	
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 22 February 2011 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising from Minutes</p> <p>3.1 Classroom Modernisation Andrew reported on this. Visit to almost finished rooms. Handover Wed pm.</p> <p>3.2 Server Installed. Next item staff training.</p> <p>3.3 Website Options Mike sent ideas to members</p> <p>3.4 Power Brokerage Power company to get back to us.</p>	
<p>4. Principal's Report</p> <p>Murray presented his report</p> <p>4.1 Health & Safety Committee to meet this term.</p> <p>4.2 Outdoor Education Camp Letter of thanks to Miss Hamlin, Miss Walker, Mrs Laing & Mrs Stride</p> <p>4.3 ERO ERO Co-coordinator coming Monday week. Meet with BOT 8am, 12 April.</p> <p>4.4 Read Together Programme Glennis spoke on this programme. Cost approx \$300 per group of pupils.</p>	
<p>5. Financial Report</p> <p>Mike presented Jan/ Feb accounts which were accepted.</p>	

6. Correspondence			
6.1 Inwards Correspondence			
Date	Name	Description	
	NZSTA	Annual Conference Registration	
	MOE	Regional News # 25 Term 4 2010	
24/2/11	MOE	Funding approval for class modernisation	
28/2/11	NZ Education Gazette		
01/03/11	My Jot	Fundraising	
01/03/11	1 March Roll Return		
04/03/11	MOE	Ballot dates OZE	
11/03/11	Electoral Commission	Use School Hall elections	
14/03/11	MOE	Education Gazette	
6.2 Incident Reports			
	Nil		
6.3 Outwards Correspondence			
26/2/11	Trish Owen	Thanks for service to school	
26/02/11	Matilda Jolly	Thanks for service to school	
26/02/11	Robert James	Thanks for service to School	
6.4 Matters Arising			
6.4.1 1 March 2011 Ministry of Education Roll Return			
Return tabled.			

<p>7. General Business</p> <p>7.1 PTA PTA Annual General Meeting Monday 21. Dr Alison Davis to attend.</p> <p>7.2 5 Year old Observation Survey Discussion on survey sent home to parents. Glennis spoke on this.</p> <p>7.3 Charter Charter to be reviewed at next meeting. Copy to be sent by email to BOT members.</p>	
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<p>8. Meeting Closed Meeting closed 09.30 pm</p> <p>Met in committee</p>	
<p>9. Next Meeting Tuesday 12 April 2011 Tuesday 17 May 2011</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Grant Maclachlan Chairperson</p> <p>Date:</p>	