

Opaheke School Board of Trustees
Meeting Tuesday 16 September 2008 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance Present N Shaddick, A Kemp, G Maclachlan, M Capper, S Costello, G Williams, M Wratt, A Cantley, V McFlinn, K Steward</p>	
<p>2. Minutes Minutes of the trustees' meeting of 19 August 2008 previously distributed were confirmed and adopted. Neil signed them on behalf of the Board of Trustees as a true and accurate record. Sue/Grant</p>	
<p>3. Numeracy Review Report Presented by Vanessa McFlinn – 3 year training sessions, brought into – four year journey for the teachers training. Anne Marie has been our facilitator – hopefully she will continue on next year. 6 professional workshops. Observations and in class visits. GloSS testing – get child to explain how they came to that solution. New children coming to the school given a full diagnostic test. “Numpa” test (basic facts) taken. Basic facts knowledge – able to assess well now. Now have hard data right from junior through to senior school. Can see the strength of the programme flowing through the school. 60 parents came to our numeracy morning held in August. Positive feedback from parents. Able to give a game to parents to take home and play with their children. Teachers find it takes about 6-12 months to get to grips with organizing the games. Some cons: If they have to teach another year they have to literally start again with games and work out the level of the numeracy programme. Some have found that other areas of the curriculum have been not so much depth with other subjects, numeracy takes over. New teachers from teacher’s training college don’t seem to have much training in numeracy, so we need to look at procedures and courses to help them. Teacher aide help would be beneficial for those children who are struggling or behind, however teacher aides must be trained in use of numeracy. Vanessa went through the school today and was really impressed with the standard and the children are doing really well. Cleary children are thriving with the numeracy programme. Teacher’s content knowledge has improved.</p> <p>How do incoming staff respond to this challenge of coming on to the numeracy programme? Ones that come from doing it just coming on. All the rest for whom it’s new to just have to learn. Point to note: just about every school is doing numeracy.</p> <p>Resourcing – Neil asked whether there was anything else that we can do to ease the burden? Vanessa suggested we look at the “at risk” children plus the ones at the top end, the high end achievers as well need to. Help (teacher aide’s) in classroom to help with the “at risk children”.</p> <p>Mathletics programme – trialing with 3 classes. Got the potential to greatly influence the children. Basic facts are heavily emphasised in the programme. Good feed back from parents.</p>	

<p>A big thank you from the Board to the teachers for their efforts and to Vanessa, Alana, Kelly and Glennis for the numeracy programme review.</p>		
<p>4. Property 4.1 Meeting last Tuesday with Ecobuild and our project manager. Variations of square meterage, We lose a metre off each room. Grant and others from the Board have visited some schools and taken photos of other alternative stairways. Option 3 is what we would prefer, but outside staircase but with roof over it (not closed in though). At this stage none of the 3 options were deemed acceptable, those options didn't give us exactly what we wanted. Grant to go back to Consultus with two further options. Refinements of option 2 as presented to the Board is the closest to what we would like at this stage.</p>		
<p>5. Principal's Report Staffing – Glenise currently on long term service leave. Amesha Patel is working with Maureen Selkirk and will replace Maureen when she leaves at the end of term 4. Replacement teacher for Kerry Gore - Jane Hamlin. She is able to help us out in Term 4. Jude Clement now back into full time teaching.</p> <p>Enhancing the driveway and entrance of the school. Quote for that. David Todd. We move to accept his quote for redesigning the entrance off Tasman Drive. Murray/Glennis.</p> <p>To be approved. Out of zone applications – had 15.</p> <p>Rosehill Bus Network meeting, Grant signed it off on behalf of our Board. Speech finals. Sporting occasions, good success with our pupils. Mrs Walker and two other teachers went out after school to check out the venue for Year 6 camp. Staffing recommendations for next year.</p> <p>Request that three teachers to be appointed to permanent positions. 2 currently on fixed term. Murray proposes that we employ these three teachers as full time permanent staff for the beginning of 2009. Neil move/Sue second</p> <p>Murray requests that we make a reimbursement (as was done last year) to full time teachers in Term 4. Approved. Neil/Alison.</p>		
<p>6. Financial Report Mike presented his financial report.</p>		
<p>7. Correspondence</p>		
<p><i>Inwards Correspondence</i></p>		
17.08.08	NZSTA	ORRS Funding –Teacher Aide rates increase (ACC – injury related needs for children).
18.08.08	MOE	Friendly reminder every school required to submit its charter to Ministry annually.
20.08.08	MOJ	Confirmation school premises used as polling place on

		15 Nov.	
22.08.08	MOE	Changes to directly resourced school transport. Final memo for Board's signature (emailed).	
26.08.08	MOE	Advice of stand-down	
26.08.08	MOE	Advice of stand-down	
02.09.08	MOE	Acknowledgement of SDS1	
03.09.08	MOE	Advice of outcome	
03.09.08	MOE	Acknowledgement of SDS1	
10.09.08	NZSTA	Summary of various issues	
	NZSTA	Professional development opportunities in Auckland	
	First Security	Alarm callouts during school holidays – offer of extra service	
16.06.08	MOE	Education Gazette	
	MOE	Education circular	
	NZSTA	STA News	
<i>Outwards Correspondence</i>			
22.08.08	Letters to:	Miss T Bolstad, Mrs K Gore, Mrs F Watene, Mrs M Selkirk Consultus Ltd	
(undated)	Fax to	MOE (re: funding building expansion)	
8.0 Matters Arising Nil Meeting closed 9.54 pm			
9.0 Next Meeting Tuesday 14 October 11 November 09 December			
Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.			
Neil Shaddick Chairperson			