

Opaheke School Board of Trustees
Meeting Tuesday 17 February 2009 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, A Kemp, M Capper, S Costello, M Wratt, G Williams, G Burge.</p> <p>1.2 Apologies N Shaddick</p>			
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 11 November 2008 previously distributed were confirmed and adopted. Grant (Acting Chairperson) signed them on behalf of the Board of Trustees as a true and accurate record.</p>			
<p>3. Matters Arising</p> <p>3.1 Property Grant reported on Property Issues. Some extra costs at this stage. Grant to negotiate retention issues with Econ Built to finalise contract.</p>			
<p>4. Principal's Report</p> <p>Murray presented his report</p> <p>4.1 Y8 Outdoor Education Camp Letter of thanks to Viki and team for all their work on the Year 8 camp.</p> <p>4.2 Allocation of Units Agreed Murray have authority to allocate units to staff.</p>			
<p>5. Financial Report</p> <p>Mike presented his financial report.</p> <p>5.1 Draft Accounts for year ended 31 Dec 2008 Draft accounts accepted Grant/Glennis</p> <p>5.2 Authority for Net Payments Authority was given to add Glennis Williams and Mike Capper to users of Internet banking for Board of Trustees account. Murray/Alison</p>			
<p>6. Correspondence</p> <p>6.1 Inwards Correspondence</p>			
Date	Name	Description	
05.12.08	NZSTA	Boxing Day payment (deferment of pay)	

08.12.08	National Bank	Letter of thanks – School banking	
10.12.08	MOE	Discretionary Priority Staffing Status	
15.12.08	NZSTA	Education Act & Employment Act	
16.12.08	Cathy Ortiz Suarez	After School Care	
17.12.08	NZSTA	NZEI challenging 2% increase for new non union support staff	
19.12.08	NZSTA	Support Staff	
19.12.08	Consultus	Project site report	
29.01.09	NZ Labour Party	Education Spokesperson	
30.01.09	PAI	Achievement Data	
04.02.09	Richard Minton	After School Care	
04.02.09	Gateway Trust	After School Care	
04.02.09	Education Review Office	Differentiated ERO reviews	
05.02.09	NSTA	NSTA Professional Development	
05.02.09	MOE	Changes to School transport	
05.02.09	Bible in Schools Planner 2009		
11.02.09	MOE	Property 5 year agreement budget	
11.02.09	MOE	BOT – NZ Curriculum brochure	
6.2 Outwards Correspondence			
16.12.08	MOE	Two classroom unit	
6.3 Matters Arising 6.3.1 After School Care Discussion on After School Care. Decision stands. Letter of reply to parents and Gateway Trust.			

<p>7. General Business</p> <p>7.1 Opaheke School Netball Murray reported on this. Two parent shave agreed to help run Opaheke School Saturday netball.</p> <p>7.2 Opaheke School Development Plan Board agreed to Development Plan.</p> <p>7.3 Enrichment Enrichment report from Terri Beals presented to BOT. Copy to be emailed to BOT.</p> <p>7.4 PTA Grant reported on this. Carnival 20th March. Discussion on Junior Playground.</p> <p>7.5 Staff Vouchers Vouchers purchased for staff in Dec 2008 greatly appreciated.</p>	
<p>8. Meeting Closed Meeting closed 10.10pm</p>	
<p>9. Next Meeting</p> <p>Monday 09 March 2009 Monday 06 April 2009 Monday 11 May 2009 Monday 08 June 2009</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Grant Maclachlan Acting Chairperson</p>	