

**Opaheke School Board of Trustees
Meeting Tuesday 19 February 2008 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.**

1. In Attendance			
1.1 Present N Shaddick, A Kemp, M Capper, S Costello, G Williams, M Wratt, G Burge			
1.2 Apologies G Maclachlan			
2. Minutes Minutes of the trustees' meeting of 04 December 2007 previously distributed were confirmed and adopted. Neil signed them on behalf of the Board of Trustees as a true and accurate record.			
3. Matters Arising			
3.1 Property 10 year plan now signed off by the Ministry. Meeting to be set up with David Bowes at next BOT meeting.			
3.2 PTA Helpers Night Successful night. Letter of thanks to Geraldine Braks for organisation			
3.3 Reports Thanks to staff for reports on Rainbow Reading programme and Enrichment. Letter of thanks to Alana Cantley and Terri Beals for time spent on these reports			
4. Principal's Report Murray presented his report			
4.1 School Development Plan 2007 Agreed to adopt plan.			
4.2 Teacher Incentives Discussion on this. Murray & Mike to report back to next meeting.			
5. Financial Report Mike presented his financial report			
5.1 Accounts year end 2007 Accounts adopted. Neil/Sue			
6. Correspondence			
6.1 Inwards Correspondence			
Date	Name	Description	
15.11.07	South Auckland Charitable Trust	Application for grant declined.	
28.11.07	MOE	Use of schools as polling places in NZ General Election	
05.12.07	Minister of Education	Notification of assistance for schools affected by decile rating.	
07.12.07	MOE	Letter concerning bargaining for Primary Teacher's Collective Agreement.	

07.12.07	MOE	Receipt acknowledged of school charter.	
07.12.07	MOE	Maori education – planning for better student outcomes	
11.12.07	MOE	Acknowledgement of Suspension	
11.12.07	MOE	Acknowledgement of placement of suspended pupil.	
12.12.07	MOE	Receipt acknowledgment	
13.02.08	MOE	Notification following suspension or exclusion	
17.12.07	Anu Ghaiee	Acceptance of teaching position	
Dec 07	NZSTA	Professional Development programme for Board members	
Dec 07	Dept of Corrections	Thanks for supporting community work projects	
18.12.07	The Gate	Use of Opaheke School Hall	
19.12.07	MOE	Directly resourced school transport	
21.12.07	SDS2 Form	Outcome of suspension meeting	
03.01.07	MOE	Acknowledgement of SDS2 (exclusion)	
08.01.08	MOE	Acknowledgement of SDS1	
08.02.08	ERO	Education Review of Opaheke School week of 25.02.08	
14.02.08	NZSTA	Auckland Branch report	
14.02.08	Papakura District Council	Proposed Safety improvements on Tasman Drive	
	Minister of Education	Prof Dev for NZ Curriculum	
	Planning for better student outcomes	The Pacifica Education Plan	
	NZSTA	2008 Resource Annual	
	Literacy Learning Progressions	Draft for consultation	
	STA News	Nov/Dec	
	OZE	Request	
	Ian Fletcher	Bible in Schools Planner for 2008	
	ERO	Confirmation arrangements	
6.2 Outwards Correspondence			

05.12.07	Sandee Everett	Letter from BOT	
10.12.07	Juleen Young	Re resignation	
10.12.07	Warren Young	Re resignation	
11.12.07	Susie Loveday	Re resignation	
14.02.08	Joseph Stainton	Re car	
6.3 Matters Arising 6.3.1 Bible in School Planner Letter of thanks to Ian Fletcher			
7. General Business 7.1 PTA Report Sue reported on this. AGM 17 March in Arts Room. Carnival 11 April. 7.2 Car Park Security Staff car stolen from car park during 'Meet the Teacher' evening. Quote for security camera to be sought. 7.3 ERO Meetings with BOT, 8am Mon 25 Feb, 4pm 2 March. 7.4 Short St Gate Look into removing bollards from Short Street pedestrian entrance. 7.5 Papakura Council Contact Council re time frame for crossing improvements. 7.6 Outdoor Education Camp Application for Y7/8 Camp at Camp Adair to be presented at next meeting			
8. Meeting Closed Meeting closed 9.50 Met in committee			
9. Next Meeting Tuesday 11 March 7.30pm 08 April 13 May 10 June 22 July 19 August 16 September 14 October 11 November 09 December			

Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.	
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Neil Shaddick Chairperson	
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