

Opaheke School Board of Trustees
Meeting Tuesday 19 June 2012 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, M Gilmore, M Capper, A Wickers, M Wratt, G Williams, and G Burge.</p> <p>1.2 Apologies D Honan. M Gilmore left early.</p>	
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 15 May 2012 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising from Minutes</p> <p>3.1 Property Classroom Modernisation R15, 16, 17 awarded to 2010 Developments. Work started on 13 June. Decision not to include heat pumps. Small variation to plan in R16. Upgrade Four Toilet Blocks: specs now complete. Balance of current 5YA only enough to do one Toilet Block.</p> <p>3.2 Website Options Mike showed new website. Some adjustments to make.</p> <p>3.3 5YA Condition assessments have now been done. Priorities for 5YA as follows: Toilet Upgrades \$90,000 Concrete path from R21 to field \$40,000 Remodeling of Dental Clinic \$40,000 Upgrade & extension to Rm 19/20 \$60,000 Upgrade to Rms 13, 14 & 18 \$90,000 Schools Network Upgrade Programme \$90,000</p> <p>3.4 International Students Murray and some staff to visit Glendowie School Wk 2, Term Three.</p> <p>4. Principal's Report Murray presented his report which was accepted.</p>	
<p>5. Financial Report</p> <p>Mike presented his report. May accounts</p> <p>5.1 Audit Report Audit report received from BDO. Copies of Annual Report and financial statements distributed.</p> <p>5.2 Funding Application Agreed to apply for funding from First Sovereign for technology. Tablets and Short Throw Projectors agreed to.</p>	

6. Correspondence			
6.1 Inwards Correspondence			
Date	Name	Description	
11.05.12	MOE	Changes to 10 Year Property Plan & 5YA	
16/21.5.12	Family First	Invitation to public meeting 26 June 2012	
21.05.12	NZ Education Gazette		
22.05.12	MOE	10 Y Property Plan & 5 YA	
31.05.12	Auditor General's Office	School audits 2012 – 2014	
05.06.12	NZ Education Gazette		
05.06.12	NZEI	Notice of Union meeting 25 June 2012	
14.06.12	MOE	Adjustment to ESOL funding	
15.06.12	MOE	Acknowledgement of 2011 Annual Report	
18.06.12	NZ Education Gazette		
6.2 Incident Reports			
15.05.12	Room 13 student	Fracture to right arm	
17.05.12	Room 24 student	Fracture to right wrist	
6.3 Outwards Correspondence			
Nil			
6.4 Matters Arising			
6.4.1 School Audit			
Agreed to stay with BDO as auditors.			

7. General Business: 7.1 PTA Report: Mike G reported on PTA meeting. 7.2 School Reports: Murray showed samples of current report formats. 7.3 Pupil Lunches: Discussion on disappearance of school lunches.			
8. Meeting Closed Meeting closed 10.25pm			
9. Next Meeting Tuesday 24 July 2012			

PTA Meetings Roster

18 July Mike C
15 Aug Grant M
19 Sept Mike G
17 Oct Deborah
21 Nov Mike C

Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.

Grant Maclachlan
Chairperson

Date: