

Opaheke School Board of Trustees
Meeting Tuesday 20 October 2009 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present N Shaddick, M Capper, G Maclachlan, S Costello, M Wratt, G Williams, G Burge.</p> <p>1.2 Apologies A Kemp</p>	
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 15 September 2009 previously distributed were confirmed and adopted. Neil signed them on behalf of the Board of Trustees as a true and accurate record.</p>	

<p>3. Matters Arising from Minutes</p> <p>3.1 Property Junior playground matting now installed. Shade cover partly installed. Swimming Pool upgrade almost finished. One more coat of paint required.</p> <p>3.2 Out Zone Applications Agreed to accept all applications</p>			
<p>4. Principal's Report</p> <p>Murray presented his report</p>			
<p>5. Financial Report</p> <p>Mike presented the financial report which was adopted.</p>			
<p>6. Correspondence</p> <p>6.1 Inwards Correspondence</p>			
Date	Name	Description	
18.09.09	MOE	Education Circular	
21.09.09	Manukau District Health Board	HPV vaccination programme	
21.09.09	Cognition Education	School Governance Report	
21.09.09	Tukutuku Korero	NZ Education Gazette	
24.09.09	Minister of Education	School Scholarship in 2010	
	MOE	Northern Network Team Reg news	
01.10.09	NZ Education Institute	Paid union meetings for support staff	
12.10.09	Tukutuku Korero	NZ Education Gazette	

	NZSTA	Auckland Branch report	
12.10.09	Opaheke School PTA		
6.2 Outwards Correspondence			
6.3 Matters Arising 6.3.1 Manukau District Health Board Agreed to use school as venue for vaccination on the same terms as last year. 6.3.2 Ministry of Education Scholarships Information to be sent out to parents. 6.3.3 PTA Agreed parent consent required for separate PTA email list. All email sent out on behalf of the school to be seen by school before sent. Neil to reply.			

7. General Business 7.1 PTA Report Grant reported on PTA Gala meeting. Organisation going well. Combined PTA/ BOT/ Senior Staff evening Tuesday 15 December. 7.2 Kiwi Sport Funding Murray presented options for use of Kiwi Sport funding from MOE. 7.3 Property Capital Plan The BOT discussed property plan and agreed that: Priorities for the next 6 – 9 months are the upgrades of classrooms. Canvassing of staff with view to compiling tender documents. 7.4 Swimming Pool Agreed to key being made available to families who have paid their amenity at a cost of \$30. Pool toilets to be tidied up before swimming season. 7.5 Staff End of Year Vouchers for staff for end of year 7.6 Staff Reimbursement Reimbursement of travel to full time teachers and internet reimbursement agreed to. 7.7 Y8 Reading Achievement Viki Banks to attend November meeting to report on Year 8 reading achievements. 7.8 PAI Murray informed Board that Alana Cantley will be assisting the contract facilitator for the Papakura Achievement Initiative in two schools in 2010.		
8. Meeting Closed Meeting closed 9.30pm		

<p>9. Next Meeting Tuesday 17 November 2009 Tuesday 08 December 2009 Tuesday 15 December 2009 Combined PTA/BOT/Senior Staff</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Neil Shaddick Chairperson</p>	