

**Opaheke School Board of Trustees  
Meeting Tuesday 22 July 2008 at 7.30pm  
at Opaheke School, Tasman Drive, Papakura.**

<p><b>1. In Attendance</b> <b>Present</b> N Shaddick, A Kemp, G Maclachlan, M Capper, S Costello, G Williams, M Wratt, G Burge. David Bowes for part of the meeting.</p> <p>Neil thanked members for re-electing him as Chairperson and reminded the meeting of meeting procedures as outlined in the school policy document 2.1. In particular, 2.1,10 Complaints. (Any complaints in the first instance shall be received by the Principal). This is to be distinguished from new items for discussion – matters of general concern or interest.</p>	
<p><b>2. Minutes</b> Minutes of the trustees' meeting of 10 June 2008 previously distributed were confirmed and adopted. Neil signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p><b>3. Matters Arising</b> <b>3.1 Property</b> David Bowes – Project manager presented estimates for Building project. Board recognizes Econobuilt as lead tender and instructed David Bowes to continue negotiations in the interests of the School. <b>3.2 Drinking Fountains</b> Fountains have been installed over the holiday period. <b>3.3 Parking Spaces</b> Grant reported on this with prices for each option. Agreed to put parking spaces on hold until after new building complete. <b>3.4 Native Garden</b> Murray reported on set up of Garden. David Todd, landscape gardener/ parent planted garden for the School. Agreed to put a plaque on garden seat in memory of Arthur Sanderson</p>	
<p><b>4. Principal's Report</b> Murray presented his report <b>4.1 Vandalism</b> Murray reported on vandalism in school. Letter of thanks to be sent to Daryl Honan and Craig Macintosh for their help in apprehending the culprits. <b>4.2 Senior Constable Karen Purdie – Youth Education Services Officer</b> Letter of thanks from BOT for all work Karen has done over the last 15 years with our School. <b>4.3 Study Grant</b> Authorise Murray to use 2008 Study Grant as outlined to meeting.</p>	

<b>4.4 Principal's Conference</b> Murray reported on Conference held in Christchurch July 2008.			
<b>5. Financial Report</b> Mike presented his financial report.			
<b>6. Correspondence</b>			
<b>6.1 Inwards Correspondence</b>			
<b>Date</b>	<b>Name</b>	<b>Description</b>	
12.06.08	Opapeke School	Incident Report	
13.06.08	NZSTA	Election of president and National Board members	
14.06.08	Papakura District Council	Fees payable for compliance and warrants	
16.06.08	Auckland Regional Dental Services	Health & safety Report of Dental Clinic	
16.06.08	MOE	Education Gazette	
16.06.08	NZSTA	STA News	
16.06.08	MOE	Annual report on Maori Education	
16.06.08	Yachting NZ	Starters & Strategies magazine	
16.06.08	Travelwise Newsletter	Term 2 2008	
23.06.08	MOE	PAI funding approval	
23.06.08	MOE	Property Noticeboard	
23.06.08	MOE	Directly Resourced transport rates adjustment	
03.07.08	MOE	School Transport	
17.07.08	Papakura District Council	Crossings	
<b>6.2 Outwards Correspondence</b>			
23.06.08	Amesha Patel	Leave	
<b>6.3 Matters Arising</b> Nil			

<p><b>7. General Business</b></p> <p><b>7.1 Principal's Sabbatical Leave Application</b> Board agreed to Murray's application</p> <p><b>7.2 PTA Report</b> Grant reported on PTA meeting.</p> <p><b>7.3 Out Zone Enrolments</b> Murray to authorise numbers for applications</p> <p><b>7.4 Travel Wise</b> Sue reported on meeting. Bus lines have been added. Crossing to go ahead over next holiday period. Council currently reviewing their options.</p>	
<p><b>8. Meeting Closed</b> Meeting closed 10.10</p>	
<p><b>9. Next Meeting</b></p> <p>Tuesday      19 August                     16 September                     14 October                     11 November                     09 December</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Neil Shaddick Chairperson</p>	