

Opaheke School Board of Trustees
Meeting Monday 24 August 2010 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

Alana Cantley presented a report on the STAR results for Opaheke School Alana thanked for her presentation. Letter of thanks to be sent.	
1. In Attendance 1.1 Present G Maclachlan, M Gilmore, M Capper, D Honan, A Wickers, M Wratt, G Burge. 1.2 Apologies G Williams	
2. Minutes Minutes of the trustees' meeting of 26 July 2010 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.	

3. Matters Arising from Minutes 3.1 Property / Classroom Modernisation Andrew reported on this. BOT agreed to amendment of 5 Year Agreement. Andrew/Murray 3.2 Hearing & Vision Testing Public Health Nurse will take any referrals from the School. Aim is to have testing noted on ENROL.																						
4. Principal's Report Murray presented his report 4.1 Teacher Only Day: Agreed to hold a Teacher Only Day on 4 th or 11 th March 2011 for Teacher Development with PAI.																						
5. Financial Report 5.1 Accounts for 31 July 2010 were received. Report adopted.																						
6. Correspondence 6.1 Inwards Correspondence																						
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 35%;">Name</th> <th style="width: 45%;">Description</th> </tr> </thead> <tbody> <tr> <td></td> <td>PAI</td> <td>Milestone Report June 2010</td> </tr> <tr> <td></td> <td>NZ Dental Ass</td> <td>Flyer World Oral Health Day</td> </tr> <tr> <td>26.07.10</td> <td>NZIA</td> <td>Brochure re design competition</td> </tr> <tr> <td>26.07.10</td> <td>NZ Education Gazette</td> <td></td> </tr> <tr> <td>28.07.10</td> <td>NZSTA Memo</td> <td>H & S & BOT responsibilities</td> </tr> <tr> <td>05.08.10</td> <td>MOE</td> <td>SAF initiatives for PLD</td> </tr> </tbody> </table>	Date	Name	Description		PAI	Milestone Report June 2010		NZ Dental Ass	Flyer World Oral Health Day	26.07.10	NZIA	Brochure re design competition	26.07.10	NZ Education Gazette		28.07.10	NZSTA Memo	H & S & BOT responsibilities	05.08.10	MOE	SAF initiatives for PLD	
Date	Name	Description																				
	PAI	Milestone Report June 2010																				
	NZ Dental Ass	Flyer World Oral Health Day																				
26.07.10	NZIA	Brochure re design competition																				
26.07.10	NZ Education Gazette																					
28.07.10	NZSTA Memo	H & S & BOT responsibilities																				
05.08.10	MOE	SAF initiatives for PLD																				

09.08.10	NZ Education Gazette		
23.08.10	APPA	National Standards forum	
6.2 Incident Reports			
	Nil		
6.3 Outwards Correspondence			
30.07.10	Trish Owen	Thanks funding Gym	
02.08.10	Brenda Marquet	Thanks presentation	
03.08.10	Tracie	Decline use of school grounds	
11.08.10	Counties Manukau District Health Board	Re vision & hearing test changes	
6.4 Matters Arising			
Nil			

<p>7. General Business</p> <p>7.1 PTA Murray reported on PTA meeting 17 September – Quiz night. Next meeting 13 September</p> <p>7.2 Out Zone Enrolments Agreed to out of zone enrolments. Applications open 1 September, close 15 October. Murray to set limits of intake.</p> <p>7.3 Web Site Options Mike gave options for website. Recommended Wordpress. Sub Committee to set up: N Laing, G Williams, K Hotson, M Wratt, M Capper.</p> <p>7.4 School Uniform To be reviewed next meeting</p> <p>7.5 Netball Co-ordinator Letter of thanks to Wendy for all her work as Netball co-ordinator. Donation for travel expenses.</p> <p>7.6 Questionnaire Responses Mike Gilmour thanked for all his work on summary of questionnaire responses</p> <p>7.7 Health & Safety Two areas noted. Follow up by caretaker.</p>	
<p>8. Meeting Closed Meeting closed 10.35 pm</p> <p>Met in committee</p>	

<p>9. Next Meeting Tuesday 14 September</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Grant Maclachlan Chairperson</p> <p>Date:</p>	