

Opaheke School Board of Trustees
Meeting Wednesday 28 April 2010 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance 1.1 Present N Shaddick, A Kemp, M Capper, G Maclachlan, S Costello, M Wratt, G Williams, G Burge, M Gilmore.</p>	
<p>2. Minutes Minutes of the trustees' meeting of 23 March 2010 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>	

<p>3. Matters Arising from Minutes 3.1 Property Classroom Modernisation Grant reported on this. More quotes to be obtained for skylights. Ministry have advised a change of usage for the Property Plan would need to be lodged with the Ministry and get approval first. Builder to go through room by room to do up cabinetry. 3.2 Security Patrols Security options presented by Murray. Further quotes to be obtained for Alarm Response only. 3.3 Celia Lashlie Seminar Provision was made for 20 pupils unable to be picked up from school at earlier time.</p>	
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<p>4. Principal's Report Murray presented his report</p>	
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<p>5. Financial Report Accounts for 31 March 2010 were presented by Mike</p>	
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<p>6. Correspondence 6.1 Inwards Correspondence</p>	
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Date	Name	Description	
Term 1	MOE	Regional News	
19.03.10	NZEI	Paid union meetings	
29.03.10	MOE	Education Gazette	
29.03.10	Karen Edwards	Leave	
29.03.10	MOE	Confirmation of Staffing Entitlement	
30.03.10	NZSTA	National Standards	
30.03.10	NZSTA	Auckland Region Board questionnaire	

30.03.10	Solid Energy (Coals of NZ)	Emission trading scheme price increases	
March	PAI	Newsletter	
19.04.10	MOE	Education Gazette	
19.04.10	Opaheke School	Analysis of PAT tests 2010	
6.2 Outwards Correspondence			
23.03.10	Miss Viki Banks	Thank you	
24.03.10	Mrs Alana Cantley	Thank you	
24.03.10	Miss Sarah Macleod	Papers	
6.3 Matters Arising Nil			

<p>7. General Business</p> <p>7.1 PTA Report Office holders elected: Chairperson: Cameron Fairweather Secretaries: Josie Wickers/ Jenny Campbell Treasurer: Vivienne Karakia Letter of thanks to outgoing office holders. Letter of thanks to new office holders</p> <p>7.2 Boiler Check with caretaker to see if boiler is part of building checks.</p> <p>7.3 Scholarship Murray spoke on possibility of setting up a Scholarship fund. Moved: In principle the Board accepts Murray's suggestion of setting up an Opaheke School Scholarship Trust with a view to aiding ex pupils of the School. Neil/ Grant Carried.</p> <p>7.4 Travel Reimbursement Reimbursement of \$100 to full time staff for travel to courses etc. Neil/ Alison</p> <p>7.5 Thanks to BOT Murray thanked the Board for their contribution to the School over their term as BOT members. Neil replied to this.</p>	
<p>8. Meeting Closed Meeting closed 09.05 pm</p> <p>Met in committee</p>	

9. Next Meeting	
Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record. Neil Shaddick Chairperson	