

Opaheke School Board of Trustees
Meeting Tuesday 10 December 2013 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present A Wickers, M Gilmore, M Morling, J Jury, P O'Halloran, M Wratt, G Williams, G Burge.</p>	
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 19 November 2013 previously distributed were confirmed and adopted. Andrew signed them on behalf of the Board of Trustees as a true and accurate record.</p>	

<p>3. Matters Arising from Minutes</p> <p>3.1 Property Boiler Roof: Job booked for holiday period in January Sand Turf: refer to 2014 Shade Sails: Application has been sent to Lion Foundation</p> <p>4. Financial Report Mathew presented the November accounts which were accepted.</p> <p>5. Principal's Report Murray presented his report which was accepted.</p> <p>5.1 Strategic Plan/ Opaheke School Vision Referred to Feb meeting.</p> <p>5.2 Professional Development Report Report accepted.</p> <p>5.3 50th Reunion of Opaheke School Agreed in principle to reunion.</p>	
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<p>6. Correspondence</p> <p>6.1 Inwards Correspondence</p>			
Date	Name	Description	
	MOE	Ka Hikitia – Accelerating Success 2013-2017	
14.11.13	MOE	Resourcing Audit & Review Attendance	
14/18.11.13	Rosehill Transport Network	Tender evaluation	
19.11.13	MOE	EDUCANZ	
25.11.13	MOE	Supplementary Support for 2014	
25.11.13	NZ Education Gazette		
05.12.13	Peter Jenkins	Retirement function thanks	

6.2 Incident Reports			
Nil			
6.3 Outwards Correspondence			
21.11.13	Grant Barnes	Thanks for assistance with principal recruitment	
23.11.13	Alana Cantley	Thanks for production	
6.4 Matters Arising Nil			

<p>7. Health & Safety Nil</p> <p>8. Fundraising Whitehouse Tavern Trust: Application sent by Charlotte to apply for Education Outside the classroom.</p> <p>9. General Business:</p> <p>9.1 PTA Report Jenn reported on this.</p> <p>9.2 Enviro School Jenn spoke on this programme. Jenn to look into further details next year.</p> <p>9.3 Gift Murray Andrew presented Murray with a retiring gift, thanking him for his time over the last 25 years at Opaheke School.</p>	
<p>10. Meeting Closed Meeting closed 09.45 pm</p> <p>Met in Committee</p>	
<p>11. Next Meeting Date not set</p>	
<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Andrew Wickers Chairperson</p> <p>Date:</p>	

