

**Opaheke School Board of Trustees
Meeting Tuesday 11 June 2013 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.**

<p>Presentation by Nikkie Laing on 'Student Accessible Devices'. Also possibilities of 'Bring your own devices'.</p>															
<p>1. In Attendance 1.1 Present G Maclachlan, M Gilmore, M Capper, A Wickers, M Wratt, G Williams, J Jury, M Morling, P O'Halloran, G Burge.</p>															
<p>2. Minutes Minutes of the trustees' meeting of 21 May 2013 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>															
<p>3. Matters Arising from Minutes 3.1 Property Dental Clinic nearing completion. Agreed to fund new concrete and access pathway if not able to do so through the Ministry. Cost \$4986.00 for new concrete. \$2421.00 for pathway. 3.2 School Counsellor Murray awaiting code of ethics from counsellor.</p> <p>4. Financial Report Mike presented the May accounts which were accepted.</p> <p>The previous Board members who had not stood for re-election left the meeting. Election of Officers for new Board of Trustees</p> <table border="0"> <tr> <td>Chairman</td> <td>Andrew Wickers</td> </tr> <tr> <td>Secretary</td> <td>Michael Gilmore</td> </tr> <tr> <td>Treasurer</td> <td>Mathew Morling</td> </tr> <tr> <td>Health & Safety</td> <td>Jenn Jury</td> </tr> <tr> <td>Property</td> <td>Andrew Wickers</td> </tr> <tr> <td>Fundraising</td> <td>Patrick O'Halloran</td> </tr> <tr> <td>PTA Rep</td> <td>Jenn Jury</td> </tr> </table> <p>5. Principal's Report Murray presented his report which was accepted. 4.1 Community Survey Board agreed to survey the parent community. Previous survey to be emailed to Board members. Suggestions to Mike for any topics. Mike to email BOT re content and format of survey.</p>	Chairman	Andrew Wickers	Secretary	Michael Gilmore	Treasurer	Mathew Morling	Health & Safety	Jenn Jury	Property	Andrew Wickers	Fundraising	Patrick O'Halloran	PTA Rep	Jenn Jury	
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6. Correspondence			
6.1 Inwards Correspondence			
Date	Name	Description	
27.05.13	BDO	Impact from Novopay on Audit deadline	
04.06.13	NZ Education Gazette		
10.06.2013	SKIDS	Out school care programme proposal	
10.06.13	Cognition Education Trust	Teachers Award forms	
6.2 Incident Reports			
Nil			
6.3 Outwards Correspondence			
23.05.13	Kidz@Care	Decline request for after school programme at school	
6.4 Matters Arising			
6.4.1 SKIDS out school care programme			
Declined request for use of school premises.			

<p>7. General Business:</p> <p>7.1 BOT Election Report Returning Officer reported on election which went smoothly. 28% return of voting papers. Results in this week's Courier.</p> <p>7.2 Change Signatories Agreed to delete the following signatories: G Maclachlan & M Capper. Agreed to add the following signatories: A Wickers & M Morling.</p>	
<p>8. Meeting Closed Meeting closed 10.10 pm</p> <p>Met in committee</p>	
<p>9. Next Meeting</p> <p>Tuesday 02 July 7.30pm Tuesday 13 August Tuesday 10 September Tuesday 22 October Tuesday 19 Nov Wednesday 04 December PTA/BOT/ Helpers evening Tuesday 10 December</p>	

Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.

Andrew Wickers
Chairperson

Date: