

Opaheke School Board of Trustees
Meeting Tuesday 16 April 2013 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, M Gilmore, M Capper, D Honan, A Wickers, M Wratt, G Williams, G Burge.</p> <p>1.2 Apologies Nil</p>			
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 19 March 2013 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>			
<p>3. Matters Arising from Minutes</p> <p>3.1 Property Verbal approval from MOE for Dental Clinic refurbishment.</p> <p>3.2 School Counsellor Murray reported on this. Murray to survey teachers on issues that may occur that would be beneficial to have a counsellor. Murray to look for format to work to.</p> <p>4. Principal's Report Murray presented his report which was accepted.</p> <p>4.1 Photocopier Murray authorized to approve purchase of photocopier or lease arrangement.</p> <p>4.2 Literacy Conference Agreed to finance one teacher to Australian Literacy Conference in Brisbane.</p>			
<p>5. Financial Report</p> <p>Mike presented his report on March accounts. Accepted</p> <p>Deborah reported that application was sent in to Fonterra Grassroots for funding for a School Glasshouse.</p>			
<p>6. Correspondence</p> <p>6.1 Inwards Correspondence</p>			
Date	Name	Description	
20.03.13	Comet Auckland	Demographic snapshot	
20.03.13	MOE	Property News	
20.03.13	NZSTA News	National Conference	
20.03.13	MOE	Feedback on school planning & reporting	
25.03.13	MOE	2013 Enrolment Scheme Review	

25.03.13	NZ Education Gazette		
26.03.13	MOE	Novopay News	
03.04.13	MOE	Change eligibility transport assistance	
09.04.13	MOE	Novopay privacy breach	
10.04.13	MOE	Confirmed ballot dates OZE	
15.04.13	MOE	Financial Statements – Novopay	
15.04.13	NZ Education Gazette		
6.2 Incident Reports			
Nil			
6.3 Outwards Correspondence			
20.03.13	Jane Hamlin Bronwyn Stride Nikkie Laing	Thanks for Year 8 camp	
6.4 Matters Arising			
6.4.1 Enrolment Scheme			
Agreed to the continuing need for an enrolment scheme.			
7. General Business:			
7.1 PTA Report			
Grant reported on PTA AGM.			
7.2 IT Strategy			
Glennis and Vanessa working on IT Strategy for Junior School.			
8. Meeting Closed			
Meeting closed 9.10 pm			
Met in committee			
9. Next Meeting		PTA Roster	
Tuesday 21 May 2013		May Michael G	
Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.			
Grant Maclachlan Chairperson			
Date:			