

Opaheke School Board of Trustees
Meeting Wednesday 19 February 2014 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>Andrew welcomed Sean Valvoi to Opaheke School and congratulated him on an excellent family fun night held Tuesday 18 February.</p>	
<p>1. In Attendance 1.1 Present Andrew Wickers, Michael Gilmore, Mathew Morling, Jenn Jury, Patrick O'Halloran, Sean Valvoi, Glennis Williams, Glenise Burge.</p>	
<p>2. Minutes Minutes of the trustees' meeting of 10 December 2013 previously distributed were confirmed and adopted. Andrew signed them on behalf of the Board of Trustees as a true and accurate record.</p>	
<p>3. Matters Arising from Minutes 3.1 Property Boiler Roof: Job completed Sand Turf: deferred Shade Sails: \$7000.00 funding received from Lion Foundation. Shade sails now in place R19/20 Upgrade – options for this to be looked into SNUPP – possibly this year 3.2 Enviro School Bronwyn Stride to be lead teacher for Enviro Schools</p> <p>4. Financial Report Mathew presented the draft Year End December 2013 accounts which were accepted. Andrew/Michael</p> <p>5. Principal's Report Sean presented his report which was accepted. 5.1 Charter / Strategic Plan Discussion on development of School Charter and strategic goals. Final Charter to be emailed to BOT for final approval. Charter to MOE by 1 March. 5.2 New Staff Two teacher aides employed, one funded by MOE, one by ACC. 5.3 Units Units have been allocated for 2014. 5.4 50th Anniversary Discussion on this.</p>	

6. Correspondence		
6.1 Inwards Correspondence		
Date	Name	Description
9.12.13	NZ Education Gazette	
11.12.13	Murray Wratt	Thanks and farewell
27.01.14	NZ Education Gazette	
27.01.14	CEC	CEC programme
10.02.14	NZ Education Gazette	
6.2 Incident Reports		
Nil		
6.3 Outwards Correspondence		
10.02.14	Parents and Caregivers	School donations
6.4 Matters Arising		
Nil		

<p>7. Health & Safety Glennis reported on the health and safety check carried out by herself and Jenn. Maintenance jobs to be referred to caretaker. Area between R21/22 and R19/20 to be revamped.</p> <p>8. Fundraising Whitehouse Tavern Trust: Received \$1765 towards Education Outside the classroom. Grant agreed to for Garden</p> <p>9. General Business:</p> <p>9.1 PTA Report First meeting to be held 26 February.</p> <p>9.2 Maths Evening Maths evening for parents to be set up for Term 2.</p> <p>9.3 Pacifika/ Maori Evening Pasifika evening for parents to be set up for Term 2. Maori evening for parents to be set up for Term 3.</p> <p>9.4 ERO BOT members to meet with ERO Tuesday 4 March 1.30 – 2.30 pm Focus of Review: Well Being. Ministry booklet to be sent to BOT</p> <p>9.5 Milk in Schools BOT approved the operation of Milk in Schools programme. Two days per week initially. Jenn/Glennis</p>	
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<p>10. Meeting Closed Meeting closed 10.38 pm</p>																															
<p>10. Next Meeting</p> <table border="0"> <tr><td>Tuesday</td><td>4 March</td><td>1.30 pm</td></tr> <tr><td>Tuesday</td><td>18 March</td><td>7.30pm</td></tr> <tr><td>Tuesday</td><td>13 May</td><td>7.30pm</td></tr> <tr><td>Tuesday</td><td>24 June</td><td>7.30pm</td></tr> <tr><td>Tuesday</td><td>29 July</td><td>7.30pm</td></tr> <tr><td>Tuesday</td><td>26 Aug</td><td>7.30pm</td></tr> <tr><td>Tuesday</td><td>23 Sept</td><td>7.30pm</td></tr> <tr><td>Tuesday</td><td>21 Oct</td><td>7.30pm</td></tr> <tr><td>Tuesday</td><td>18 Nov</td><td>7.30pm</td></tr> <tr><td>Tuesday</td><td>9 Dec</td><td>7.30pm</td></tr> </table>	Tuesday	4 March	1.30 pm	Tuesday	18 March	7.30pm	Tuesday	13 May	7.30pm	Tuesday	24 June	7.30pm	Tuesday	29 July	7.30pm	Tuesday	26 Aug	7.30pm	Tuesday	23 Sept	7.30pm	Tuesday	21 Oct	7.30pm	Tuesday	18 Nov	7.30pm	Tuesday	9 Dec	7.30pm	
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<p>Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.</p> <p>Andrew Wickers Chairperson</p> <p>Date:</p>																															