

Opaheke School Board of Trustees
Meeting Tuesday 23 October 2012 at 7.30pm
at Opaheke School, Tasman Drive, Papakura.

<p>1. In Attendance</p> <p>1.1 Present G Maclachlan, M Gilmore, M Capper, M Wratt, G Williams, A Wickers, K Hotson</p> <p>1.2 Apologies D Honan</p>			
<p>2. Minutes</p> <p>Minutes of the trustees' meeting of 11 September 2012 previously distributed were confirmed and adopted. Grant signed them on behalf of the Board of Trustees as a true and accurate record.</p>			
<p>3. Matters Arising from Minutes</p> <p>3.1 Property Murray presented report. Accepted that 2010 Developments tender would be accepted \$110,296.00. Hot water units to be installed.</p> <p>3.2 Website Options Mike reported on this. Waiting for transfer of information from previous web designer. Kay to contact him.</p> <p>3.3 International Students Murray presented report on international students and the link with fee paying students attending Opaheke School in the future. Investigate becoming an IB School.</p> <p>3.4 Out of Zone Enrollments Accepted Priority 2, 4, & 5 Murray to follow up Priority 6 numbers.</p> <p>4. Principal's Report Murray presented his report which was accepted. Letter to be sent to Ministry regarding Novopay. Lessons 4 and 9 to be deleted from Growing and Changing for Yr 7/8 children. Board recommends teachers in Yr7/8 adopt a conservative viewpoint with this Health topic.</p>			
<p>5. Financial Report</p> <p>Mike presented his report. September accounts Jeffrey Burke to be asked to submit account before end of the year. Funding and Grant Opportunities Deborah has quotes and forms for short throw projector funding. Application to be sent.</p>			
<p>6. Correspondence</p> <p>6.1 Inwards Correspondence</p>			
Date	Name	Description	
	School News	Articles on cyber bullying, dealing with media, allergy plans etc	
	David Hines	Official Information Act Request: Nelson system Classes (Religious Education).	
17.8.12	Advance Boiler Services	Annual School boiler Pre Season Assessment checks. All aspects satisfactory.	

5.9.12	MOE	Northern Regional Property forum Notes	
6.9.12	NZ Gazette 110, pg 3151	Amendment to NAG 2A, NAG7, NAG8	
13.9.12	MOE	Reply – BOT Letter of complaint re: Novopay Issues	
18.9.12	NZSTA	2013 Triennial Elections – recommended 30 May 2013 as election Day	
24.9.12	NZ Education Gazette		
24.9.12	NZSTA	Novopay Update	
12.10.12	Tower Kiwi Saver Fundraiser		
12.10.12	MOE	Property New Issue 06	
15.10.12	NZ Education Gazette		
6.2 Incident Reports			
26.9.12	Room 10 students	Broken wrist	
6.3 Outwards Correspondence			
13.09.12	Karen Edwards/Renee Allison	Thanks for Alim presentation	
<p>6.4 Matters Arising No reply to survey for David Hines. Contact Insurance Broker to clarify Public Liability Insurance when hiring hall.</p>			
<p>7. General Business: 7.1 PTA Report: Next meeting 21 November</p>			
<p>8. Meeting Closed Meeting closed 10.30 pm</p>			
<p>9. Next Meeting Tuesday 20 Nov</p> <p>PTA Meetings Roster 21 Nov Mike G</p>			
Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.			
Grant Maclachlan Chairperson			
Date:			