

MINUTES OF THE MEETING OF THE PTA OPAHEKE SCHOOL
HELD ON
Wednesday 21 February 2018, 7.25pm

Present: Claire Hart, Gina Kay, Heidi Molyneux, Kartina Evans, Kirsty Johnson, Leanne R, Leveaux Pohio, Lisa Harper, Melissa Paris, Richard Pearce, Sarah Hayden, Shannon Greacen, Sheraz Harris, Donelle Belanger-Taylor, Sean Valvoi, Rachel Leader, Glennis Williams, Vanessa McFlynn, Katie Hastings

Apologies: Rebecca Bamfield, Jenn Jury

CHAIRPERSON WELCOME:

Welcome to the new parents/caregivers to the meeting, great to see new faces and we look forward to your help throughout the year.

PREVIOUS PTA MEETING MINUTES:

Road Patrol – we did end up sorting out a roster for Term 1, the teachers are looking after Short Street crossing every afternoon and Tasman Road in the afternoons.

Sherez – Friday mornings/Opaheke. For the first couple of weeks they were arriving very late. Then one of the students wasn't committed to their shift and not turning up. Is there a way the parent helpers can get a roster of which students to expect on their shift? Some kids are arriving very late so perhaps a reminder for the students on their roles and responsibilities and a reminder to parents to call back to the school office on the day if there are any incidents.

Gina – have been taking photos of cars that are parked in the driveway and have been forwarding on to Auckland Transport and advised them that the school is trying their best with road patrol and managing the foot traffic, but there are other people in the community who are not following road rules which isn't the school or parent's responsibility to pull other parent's up on it. Gina suggested to AT that they need to help the school out by sending officers/monitors/parking transport down.

Sean – has also contacted AT about it and despite saying they'd respond shortly, it's now been 2 weeks at time of meeting. Safety at the School Gate is the programme AT operate.

Lisa – Short Street always has people parked on the yellow lines and Lisa approached one parent advising them that they are blocking the view of the road patrollers, but was met with a negative response. Lisa could talk to the Traffic Sergeant to see if they can up their patrols as sometimes they assign teams to visit schools.

We can remind families via Facebook pages to report any instances of illegal and dangerous parking.

Previous Minutes Moved: Kirsty Johnson / **Seconded:** Kartina Evans

TREASURERS REPORT:

Delivered as part of AGM

Closing FEB funds *including* lunchroom account: **\$48,000.00**

Treasurers Report Moved: Kirsty Johnson / **Seconded:** Kartina Evans

PRINCIPALS REPORT:

- School Roll as at 21 March 2018: **579 students**
- I have sought a quote for the concrete work around the junior back gate – a path the juniors can use and a concrete slab for the sandpit so that we can re-establish the use of this. The quote is from the same people who did the pool steps and other areas around the school. Can the PTA help pay for this? (\$7,337) We need to accept the quote before the weather takes a turn.
- The old heaters in the hall still need to be removed.
- The speaker outside the radio station was stolen, as were the speakers in both the quad areas. I have met with Sitech regarding a solution to this. The only option that has worked for both Panama Road School and Drury School is a long pole with spikes and speakers on top – this one pole would do the whole school. The best area to place this is near where the flagpole is. This prevents concrete being cut. It is a big outlay but believe it is the only solution. I would like to get the radio station up and running again – Appointing directors and DJ's. Cost is \$7,423.20+GST.

Matters for PTA:

- Last night we had our first Maori Hui this year. It went very well with approximately 30 families attending.
- Harmony Day is coming up on 11 May – we will be encouraging families to help doing activities relating to their culture.
- The Year 8 Camp was a success as was the Year 7 EOTC. A big Thanks to parents who were a massive help at these outdoor activities.
- The Pasifika Evening on the 6 March was as success with approximately 12 families attending. Students performed and we all shared in some Pasifika food families had brought along.
- School Councillors have been selected for 2018. The school councillors assist the PTA a great deal through the year for events such as the discos.
- Staff are now doing the Short Street Road patrols in the afternoons. We hope this alleviates some of the pressure.
- A considerable amount of sports has occurred in Term 1 from cricket to water polo. A credit to Olivia Willett in her new role of Year 5-8 Sports Co-ordinator with assistance from Viki Chatterton and Team Leader Jane Hamlin.
- The hall sound system is in desperate need of being replaced. This includes the speakers as well. I budgeted \$3,400.00 for this but the quotes have come out more at around \$11k. I wondered if the PTA could top this up? But this perhaps can be something that we aim for next year.

TEACHERS REPORT:

- Nothing to report

BOT REPORT:

- Wasn't a long meeting and mostly spent looking at the Charter which had to be signed off before the end of February to be submitted 1 March. The Charter had to be looked over by the board for some changes so most of the meeting was spent doing that.
- There was also the Election of Board Chairperson. Andrew Wickers wanted to step down as his son is in Year 8 this year and Jenn Jury has been shadowing Andrew for a period of time so she has taken up the role.
- Secretary is still Patrick O'Halloran, Treasurer: Dylan Weymouth

CORRESPONDENCE:

- A photo from Louana McCormack with the PTA funded seat pads in use in the library. These have been very popular.
- We've wanted to buy a Slushie Machine for a while, it's not been purchased yet but it's been ordered as being delivered from overseas.
- Beeswax Food Covers – we've had samples sent in (passed around). We thought these may tie into the school's philosophy of reducing waste and sending rubbish home.
 - Medium sized wraps retail at \$12.00/profit for school is \$4.00.
 - Large: \$14.00/Profit \$5.00.
 - Packet of 3 (2xL & 1xM) \$30.00 / profit \$10.00.

Kirsty can get more promotional material, we can have this as an on-going fundraiser, or once a term?

Donelle – recommended the First Aid Kit fundraiser, to provide more information as we are keen to try anything once. Sherez may be able to also get them at cost so will check.

- Received from Kathryn – to purchase a couple more ottomans \$480.00 PTA to pay Grandparents Day Book Fair money. (??) Kirsty to check with Louana.
- Kirsty: ASB have started to tighten up their banking rules and you can no longer do cash drops, you need to stand in line and bank cash in person. We've been very lucky up until this point, office staff have helped up in doing this, but recently ASB have started to also enforce that only signatories can bank the money so that would mean that whoever is on signatory on the account has to go in and do the banking. This could be a safety risk. Serena from the bank that looks after us suggested we look into getting cash collections.

Kirsty is waiting to hear back from 2 companies – Armourguard and Security Express, with confirmed costs for their services. Security Express responded today saying that they will work out some pricing but they just needed to know frequency but indications are it's around \$25.00/pickup so if looked at a fortnightly collection, that would be approx. \$500 for the school year. We could push that out to a monthly collection (\$250/year) they can also do a special collection for our carnival money. Kirsty will get confirmed pricing.

That may be an on-going expense for the PTA to manage the cash and eliminates the risks involved in handling large amounts. We may be able to tie in the school banking in with that as well so have mentioned this as a requirement as part of the quotes requested. Security Express have mentioned that they do a number of schools in this year.

DSS is another company providing the same services. This would be something that we would have to commit to for on-going years.

FUNDING REQUESTS:

- Katie Hastings: this is the first year **Pasifika Group** has asked for any funding. Pleased to announce that the group now has parent help every week and they have been out looking for material for the costumes for the group. We have received a quote for fabric and we also need to look for seamstress/sewing volunteers (Claire- we have a few people in the school community that can definitely help with making the costumes)

35 kids: NE – Year 7/8

Request is for fabric & elastic

Harmony Day may be too early to have uniforms/costumes ready by.

Hoping to be able to wear uniforms by Carnival / 50th Jubilee

\$465 for 25 kids, Katie will go herself to view in person and negotiate whether we can get one big bolt

We suggest funding \$500 and get as much as you can and if you need more, please come back to us and we can

UNANIMOUS VOTE - \$500.00 with possible top up

- Vanessa McFlynn: Request on behalf of Dylan Marshall and the Yr 7/8 Teachers.
 - 1. Support and approval of an **educational excursion for the Year 7 and 8 students** to the Papakura Marae in the final week of Term 1 in line with the inquiry learning Year7/8's have begun this term under the theme of 'Relationships/Whanaungatanga'.
 - 2. The subsidy of costs up to \$2,400.00 for the excursion, which includes
 - \$12.50 flat fee per head for the activities and teachers at the marae
 - \$2.50 per head as an additional koha to the marae
 - \$150.00 for Whaea Terehia for her additional support of our students on two Monday mornings and to join us for the day at the marae.

PTA Discussion: (approx. 150 Students will be participating)

"Will we be asking parents to contribute?" – this isn't mentioned but it depends on how much is asked of parents to contribute. Obviously all children will go regardless whether they contribute or not. \$3-5 is a fair amount to ask parents to contribute towards the koha.

The PTA will part-fund it as not all parents will not be able to contribute. The issue is that the more you charge parents, the less parents are inclined to participate monetary.

We need to consider that all age groups/years in the school are each getting a fair contribution from the PTA and currently to date we are sitting at \$40,000, but we do have a further \$9,000 commitments that we are still due to pay that haven't been requested for but we pay year on year. We've also had a lot of payments to senior school student activities so far and this also just covers Year 7 & 8's, not all Snr school students.

What activities are being offered by the Marae that is different to what all these students did on their last Marae visit in Year 4?

PTA will fund \$1,000.00 and parents need skin in the game by contributing and if there is still shortfall then come back to PTA.

UNANIMOUS VOTE - \$1,000.00 with possible top up.

- Sean Vavoi's requests: happy to spread things out and also to ask the Board for further funding too.

Kartina - Radio Station (107fm) – keen for the station to generate its own “pocket money” by building on-air sponsorship / advertising arrangements with local businesses. 6-7 businesses donating \$100 each for a month or 2 worth of advertising generates enough for the station to manage the up-keep of equipment and or incidental costs. Need to do handover to Sean

- **Speaker Mast & Concrete/Sandpit Work:** Approx. \$13.5k
Can the board contribute to the concrete work too?

Concrete Work: \$3.5k – **UNANIMOUS VOTE YES**

Radio Station/Speakers: \$7,500.00 – **UNANIMOUS VOTE YES**

Need to check if a transmitting extender can be added to the speaker mast and that we can tap into the speakers for the carnival.

- Still waiting for a letter for Year 6 Camp Request
- Hall sound system / new stage lighting is on hold for now / perhaps look at this as 2019's big ticket fundraising item
- Samsung 7 Galaxy Tab A for ESOL (6 units)
- National Young Leaders Day – 12 students @ \$590.00 (\$600.00) – **UNANIMOUS VOTE YES**

We also need to be mindful that coming up to the carnival we need cashflow for the running of the carnival.

Attitude Programme – is that coming up again this year? It was Term 4 last year so we need to be aware that this is another cost we have committed to.

It's also good to say what we are raising funds for as well – helps if people know what their donations are working towards

Easter Raffle tracking well. – is anyone here available to come down on Monday to do the draw. When the draw is done, someone just needs to staple the winning tickets to the hamper. Can the councillors help with this?

Disco's at end of the term (Thu 12 Apr) – if anyone is also available to help out with either JNR, SNR or both discos please let Kirsty know.

-END

Meeting Closed: 8.35pm
Next PTA meeting: 16 May 2018