

**Opaheke School Board of Trustees**  
**Meeting held on Tuesday, 21 April 2020 at 4.00pm**  
**Via Teams Meeting**

**Present:** Jenn Jury, Sean Valvoi, Glennis Williams, Daniel Hayden, Dylan Weymouth, Alex Banfield, Lameko McCartney

**Visitors:** Denise Horley, Brenda Marquet, Nikkie Laing

**Minutes Secretary:** Kathryn Windleborn

**NAG 5 - HEALTH**

**Pandemic planning and pathway for re-entry into school**

As tabled.

Discussed options around pick up, drop off of multiple children families.

Also discussed ways of keeping the bubbles separate if we get a high number of students returning to school. Current indications are for a low number of students returning to school under Alert Level 3.

Board confirmed vulnerable staff members are to remain working at home during Alert Level 3.

*4:45pm - Brenda and Nikkie left the meeting.*

**NAG 1 – CURRICULUM**

**Assessment Sharing - Denise**

As tabled.

*5:11pm - Denise left the meeting.*

**Minutes of previous meetings held on 3 December 2019 and 25 February 2020**

Confirmed new BOT office holder – Property Representative – Daniel Hayden.

The well-being@school survey was deferred to a later date due to COVID-19, this was decided by the Kahui Ako.

Confirmation of cross cultural awareness ERO indicator has been deferred until the next meeting.

The minutes for the 3 December 2019 and 25 February 2020 meetings were accepted as a true and correct record. Jenn will sign off the minutes at the next meeting.

*Moved: Jenn*

*Seconded: Sean*

**Correspondence**

As tabled.

Discussed vote for NZSTA, Jenn will submit a vote on behalf of the Opaheke School BOT.

**NAG 1 – CURRICULUM**

**Online Learning**

This has been a success. Year 5-8 students are already used to the systems that we use. Year 3-4 have already had a little bit of exposure to this at school which helps. Year 1-2 students and teachers are both very new to this and have done an outstanding job in setting it up and using it.

Teachers are in contact with parents regularly and emphasising that the online learning is not compulsory and if it is not possible, for varying reasons, this is fine.

**New Enrolments**

We have had five new entrant enrolments who started at the beginning of this term. This is going well with all five families doing work and sending in photos daily.

#### **NAG 4 – FINANCE AND PROPERTY**

##### **2019 Draft Accounts**

As tabled.

The 2019 Draft Finance Reports were accepted.

*Moved: Sean*

*Seconded: Dylan*

##### **Finance Report**

As tabled.

The Finance Reports were accepted.

*Moved: Lameko*

*Seconded: Dylan*

*5:35pm - Dylan left the meeting*

##### **Property Update**

Sean, Stan, Kathryn and Desire met in March to discuss options for the SIP. The \$400K can be spent at our discretion but we can not use any other funding to increase this amount, if the SIP project goes over budget the BOT will be required to fund this. It is suggested we spend the funds on projects that would not normally be approved within the 5YA. Our 5YA money can still be spent on other 5YA projects. Stan is looking for someone to be able to come in and suggest improvements to open up the staffroom and the cost for this. We will be able to continue looking into this once we are back at school.

The pool painting rectification has been postponed due to COVID-19, we will aim to have this done in the October holidays, when the weather is warm enough, prior to the swimming season starting in Term 4.

##### **School Devices**

We have sent out 25 school devices to help students with online learning. We have a few more left and will give these out to students who come back to school to use at school for their online learning.

#### **PRINCIPALS REPORT**

As tabled.

**Meeting closed 6.00pm  
Next meeting to be held on Tuesday, 12 May 2020 at 6.30pm  
Via Teams Meeting**

Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.

Jenn Jury,  
CHAIRPERSON.



Date: 22/5/2020