

Opaheke School Board of Trustees
Meeting held on Tuesday, 12 May 2020 at 6.30pm
Via Teams Meeting

Present: Jenn Jury, Sean Valvoi, Glennis Williams, Daniel Hayden, Dylan Weymouth, Alex Banfield, Lameko McCartney

Visitors: Denise Horley, Brenda Marquet, Nikkie Laing

Minutes Secretary: Kathryn Windleborn

NAG 5 - HEALTH

Planning of transition to school at Alert Level 2

As tabled.

Discussed options for alternative sick bay areas which may be required if we have a higher number of sick children in the sick bay, awaiting pick up, at one time. Requested addition of written cleaning roster for each classroom.

Board confirmed they endorse the documents which have been prepared to outline the processes and procedures during Alert Level 2.

7:25pm – Brenda, Denise and Nikkie left the meeting.

Minutes of previous meeting held on 21 April 2020

The minutes for the 21 April 2020 meeting were accepted as a true and correct record. Jenn will sign off the minutes when she is in the office next.

Moved: Dylan Seconded: Dan

Correspondence

No correspondence since the last meeting.

NAG 3 – PERSONNEL

'In Committee' matter

The Board moved to 'In Committee' status at 7.28pm to protect the privacy of the personnel concerned.

The meeting commenced again at 7.30pm.

NAG 4 – FINANCE AND PROPERTY

Finance Report

As tabled.

The Finance Reports were accepted.

Moved: Dylan Seconded: Jenn

School Investment Package

Our School Property Advisor, Desire, has today advised the MoE require all schools to fully allocate their SIP funding entitlement by the 31st May 2020. Due to covid-19 we were unable to get an architect in to discuss ideas and pricing for the staffroom project. Stan is looking into getting someone in next week to give an idea on pricing for this project. Once we have an idea on costs the Board will be able to confirm via email

correspondence where they would like to spend the SIP funding so we can get an amended 5YA submitted for approval by the end of May.

GENERAL BUSINESS:

Thank You Sean

Glennis voiced a big thank you to Sean from all the staff at Opaheke School for everything he has done and continues to do during the covid-19 situation. The excellent communication during this time has allowed all staff to know where they stand, what they are doing and what to expect.

TOD 29th May

Motion to defer the teacher only day currently planned for the 29th May, due to covid-19. Communication about this needs to be sent out to parents asap along with a new date for the teachers only day.

Moved: Sean

Seconded: Alex

Additional Discretionary Leave

Motion for board to approve extra discretionary leave for all staff over the next few months as a thank you for all the hard work and countless hours everyone has put in to ensure distance learning is a success. This will be able to be funded from the reliever costs which has reduced during the past eight weeks. Sean is to allocate this fairly among staff.

Moved: Sean

Seconded: Lameko

Commercial Fogging Machine

A parent who works at the Papakura Music Club has advised they are looking at purchasing a commercial fogging machine which will be available for the school to use if they would like. It creates a sanitising mist which can sanitise surfaces/areas which are not normally cleaned or easy to access. The sanitisation lasts up to 30 days.

Meeting closed 8.00pm

Next meeting to be held on Tuesday, 16 June 2020 at 6.30pm

At Opaheke School, Tasman Drive, Papakura

Signed on behalf of the Opaheke School Board of Trustees as a true and accurate record.


Jenn Jury,
CHAIRPERSON.

Date: 16/6/2020