

Opaheke School Board
Meeting held on Tuesday 2 November 2021 at 6.30pm
Via Teams Meeting

Present: Jenn Jury, Sean Valvoi, Glennis Williams, Alex Banfield, Dan Hayden, Moe Tu'ipulotu, Dylan Weymouth

Minutes Secretary: Kathryn Windleborn

Minutes of previous meeting held on 14 September 2021

The minutes for the 14 September 2021 meeting were accepted as a true and correct record.

Moved: Jenn

Seconded: Dan

Carried

Correspondence

As tabled.

NAG 1 – CURRICULUM

Learning Online, Bubbles and general update

We have four bubbles at school, we don't have much capacity to increase the number of bubbles any further. Staff currently do half days in a bubble, so they have time to support their class online as well. We may need to look at some staff doing full days if we end up needing more bubbles with retail opening up next week and more parents returning to work. Our school does have an advantage with most students having their own device at home already or being able to borrow one from school. We have given out 110 school devices to families. There is concern for the new entrants who have started since the lockdown, if we don't get back to school this year they will be put straight into a single cell class next year and won't get to experience the junior hub. Participation with online learning from students is reducing the longer we stay in lockdown. We will need to put a disclosure in the analysis of variance this year due to the inability to accurately access students during lockdown. Jenn suggested we send a survey out to the parents to ascertain their thoughts around sending students back to school this year after the announcement on the 15th November.

Changes to End of Year Events

Sean has let parents know the concerts and grandparents day has been cancelled for this year. Staff are working on a way to make graduation happen. The Year 7/8 teachers have suggested a colour copied and bound magazine for Year 8 students, they have kept money aside in their budget to allow for this. The Board agreed this is a good idea. The Board also suggested as an idea teachers could line up along Tasman Drive and parents could drive students past as a farewell gesture. Prizegiving can still happen virtually, the difficult part is deciding who gets the academic awards and being certain they are the most deserving without being able to test students at school.

Year 8 Camp Approval 2022

As tabled.

Motion to approve Year 8 Camp for 2022.

Moved: Moe

Seconded: Alex

Carried

NAG 2 – DOCUMENTATION AND SELF REVIEW

Policy still to be signed off (after community consultation)

Kathryn to send out policies for community feedback so that they are ready to sign off at the next Board meeting.

Out of Zone Ballot

There was no need for a Ballot this year as the application numbers were less than the spaces we had to fill so all applications were accepted.

Sean to look at doing a virtual tour type video for new students starting so they can see the school before they start as well as an introduction video call with teachers to answer any questions and get to see each other.

School Docs

We are not able to start this at the moment due to the high work load it would require setting up. Sean requested we defer it.

Motion to defer setting up School Docs until the workload will be more manageable. Board to relook at it at the beginning of next year.

Moved: Jenn

Seconded: Dan

Carried

NAG 3 - PERSONNEL

Staffing and classes, 2022

We will have four classes for the year 7/8 students rather than the usual five classes in 2022. Staff will be shuffled throughout the school to accommodate this. The classes in the other year groups will remain the same. There are a few resignations and a maternity leave to cover next year. We also have a few teachers who have requested to reduce from full time to part time in 2022. We do have a couple of teachers returning from maternity leave, but we will still need to employ more teachers to cover the required classes. We have advertised several teaching positions and are getting a great response so far. Sean does not think it will be an issue filling the required positions.

Board Contribution Continues

Motion for the Board to continue to fund one full time teacher in 2022, this will be allowed for in the budget presented at the next Board meeting.

Moved: Sean

Seconded: Alex

Carried

NAG 4 – FINANCE AND PROPERTY

Finance Report

As tabled.

Kathryn to send Alex the journals and reconciliations to date for checking and signing off.

The Finance Reports for September were accepted.

Moved: Alex

Seconded: Glennis

Carried

Current Project

As tabled for Block 4 ILE.

Discussed the possibility of removing bi fold doors from two of the four classes to reduce the cost to allow for unforeseen variations. We may go over budget if we retain all four classes getting bi fold doors and something unforeseen comes up. There is looking to be a small excess but anything more than that would need to be funded by the 5YA contingency amount if the MoE approves or Board funded if that is declined.

Motion to confirm current project scope with all four classes having bi fold doors.

Moved: Dylan

Seconded: Moe

Carried

Budget 2022

Kathryn to email out the 2021 budget to the Board so they can think of any variations they would like for the 2022 budget. Draft Budget will be tabled at the next Board meeting.

NAG 5 - HEALTH

Testing and Immunisation requirements

Discussed requirements as per the Ministry bulletins.

NAG 6 - LEGISLATION

Strategic Plan 2022

Discussed thoughts on the 2022 strategic plan. A lot of the targets may be rolled over from 2021 to the appropriate cohort in 2022 due to the lack of end of year data this year and the inability to engage target students through online learning.

Jenn provided information from the webinar she attended around strategic plans.

PRINCIPAL'S REPORT

As tabled.

Sean to push out notification to parents referring them to various helpful services that may be required to help students and their families get through this difficult time.

GENERAL BUSINESS:

End of Year Board Dinner

Tentative date of 3rd December set subject to Alert Level Restrictions.

'In Committee' matter

The Board moved to 'In Committee' status at 8:44pm to protect the privacy of the staff concerned.

The meeting commenced again at 8:57pm.

Meeting closed 9:00pm

**Next meeting to be held on Tuesday, 30 November 2021 at 6.30pm
At Opaheke School, Tasman Drive, Papakura**

Signed on behalf of the Opaheke School Board as a true and accurate record.

Jenn Jury,
PRESIDING MEMBER.

Date: 1/12/2021