

**Ōpaheke School Board
Meeting Monday 18 March 2024 at 7.00pm
At Ōpaheke School, Tasman Drive, Papakura**

Present: Jenn Jury, Jade Tawhiti, Elizabeth van der Klip, Alex Banfield, Sonjia Peck, Doug Johnson, Moe Tu'ipulotu

Minutes Secretary: Kathryn Windleborn

Karakia

Minutes of previous meeting held on 13 February.

The minutes for the 13 February 2024 meeting were accepted as a true and correct record.

Moved: Jade

Seconded: Jenn

Carried

CORRESPONDENCE

As tabled.

Emails received from SchoolDocs.

ACTION PLAN

As tabled.

Jade is in discussions with Mahu about possible renaming of school teams to make them more relevant and localised. Nothing has been forwarded through to Ngati Tamaoho as yet but strategic plan conversations with Mahu as our iwi liaison have taken place.

Elizabeth still needs to talk about the options for Board document sharing with Jeffrey.

BOARD WORK PLAN

As tabled.

PRINCIPAL'S REPORT

As tabled.

Jade discussed the new reporting style and the rationale behind it.

Discussion on who Kootuitui Trust are and what they can provide for families in need, attendance and upcoming property projects.

Tabled Health and Safety Report.

FINANCE

Tabled 2023 draft financial statements.

Motion to approve new cyclical maintenance calculation schedule to increase the 2023 end of year provision to \$63,431 and the 2024 budgeted expenditure to \$31,389 which will forecast a 2024 end of year provision of \$94,820 as per new calculation schedule completed by Yellowstone Management Ltd.

Moved: Jenn

Seconded: Doug

Carried

Approved 2023 draft financial statements to be sent to Auditors.

Moved: Jenn

Seconded: Alex

Carried

The Finance Report for February were tabled and accepted.

Moved: Alex

Seconded: Jade

Carried

Alex will check and sign accounts, reconciliations, bank staffing and journals after the meeting.

POLICIES

Board reviewed the term 1 review policies and are happy with these. No need to submit any reviews through SchoolDocs.

PTA REPORT

The next PTA meeting is 20 March, this is also the AGM. Jade will attend. The Funfest date for 2024 will hopefully be finalised at this meeting.

GENERAL BUSINESS

e-motion

Ratify motion to pass a resolution to apply to the Dragon Community Trust for funding towards a new senior playground for the amount of \$178,717.36 (excluding GST).

BOARD TIMESHEET

Board checked and signed timesheet.

'In Committee' matters

The Board moved to 'In Committee' status at 8:06pm to protect the privacy of the staff concerned.

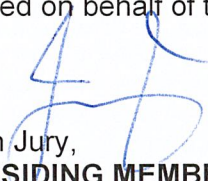
The meeting commenced again at 8:17pm.

Meeting closed 8:17pm

Next meeting to be held on Monday, 13 May 2024 at 7.00pm

At Ōpaheke School, Tasman Drive, Papakura

Signed on behalf of the Ōpaheke School Board as a true and accurate record.


Jenn Jury,
PRESIDING MEMBER.

Date: 13/5/24