

Ōpaheke School Board
Meeting Monday 12 May 2025 at 7.00pm
At Ōpaheke School, Tasman Drive, Papakura

Present: Jenn Jury, Jade Tawhiti, Elizabeth van der Klip, Alex Banfield, Doug Johnson, Moe Tu'ipulotu

Apologies: Ray Chan

Minutes Secretary: Kathryn Windleborn

Karakia

Minutes of previous meeting

The minutes for the 24 March 2025 meeting were accepted as a true and correct record.

Moved: Jade

Seconded: Moe

Carried

Doug contacted Ray Chan to offer position of parent representative on the Board on the 6th May. Ray accepted the offer. Board passes the motion to select Ray Chan to fill the casual vacancy for parent representative on the Board which took effect on the 6th May.

Moved: Doug

Seconded: Jenn

Carried

Kathryn to send Ray the Board Code of Conduct to Ray for signing.

CORRESPONDENCE

As tabled.

Emails received from SchoolDocs.

ACTION PLAN

As tabled.

We only had 5 responses to the Biennial Health and Curriculum Consultation sent out, these will be presented at the next board meeting.

BOARD WORK PLAN

As tabled.

PRINCIPAL'S REPORT

As tabled.

Discussions around Attendance Report data. Board are happy with where we are at with our attendance rates. There is still room for improvement but when regular (above 90%) attendees are combined with irregular (between 80-90%) attendees the total 84% are a good proportion of students attending over 80%. Discussed e-asTTle Reading and Maths reports. Board thought self-efficacy scores for Pacific students in the Reading Report could possibly be affected by the type of questions that are being asked and the cultural understanding of the question. Board discussed options for increasing Year 8 achievement levels in Maths. Jade to discuss the possibility of targeted intervention for Year 8 students in maths, potentially streaming for maths only and thinking about the logistics of this for both students and teaching staff.

Ratified motion for resolution to apply to BlueSky Community Trust for playground equipment. The amount requested is \$23,500.

FINANCE

2024 Annual Accounts are still with the auditors. Recommended adjustments and the auditors reports are due by the end May so the final accounts can be submitted to the Ministry. These will be sent to the Board for approval once received and adjustments are made. Surplus on the draft accounts is currently \$71K before adjustments. Known adjustments required at the moment are \$88K income reduction for expected bank

staffing underusage which will no longer be reimbursed due to MoE changes and approx. \$27K increase in income for expected Additional Relief Teacher Funding which is expected to be confirmed in the coming weeks.

The Finance Report for March was tabled and accepted.

Moved: Doug

Seconded: Jade

Carried

Alex will check and sign accounts, journals, reconciliations, accounts and bank staffing after the meeting.

POLICIES

Updates have been made to policies as per email from SchoolDocs.

Term 2 review policies as per the SchoolDocs email to Board is due for those that want to review policies.

All Term 2 assurances have been made as per the SchoolDocs 2025 Review Schedule and Board Assurances document.

PTA REPORT

As tabled.

GENERAL BUSINESS

BOARD TIMESHEET

Board checked and signed timesheet.

'In Committee' matters

The Board moved to 'In Committee' status at 8.48m to protect the privacy of the staff concerned.

The meeting commenced again at 8:52pm.

Meeting closed 8:53pm

Next meeting to be held on Monday, 16 June 2024 at 7.00pm

At Ōpaheke School, Tasman Drive, Papakura

Signed on behalf of the Ōpaheke School Board as a true and accurate record.

Doug Johnson,
PRESIDING MEMBER.



Date:

16/06/25