

Ōpaheke School Board
Meeting Monday 16 June 2025 at 7.00pm
At Ōpaheke School, Tasman Drive, Papakura

Present: Jenn Jury, Jade Tawhiti, Elizabeth van der Klip, Alex Banfield, Doug Johnson, Moe Tu'ipulotu, Ray Chan

Minutes Secretary: Kathryn Windleborn

Karakia

Minutes of previous meeting

The minutes for the 12 May 2025 meeting were accepted as a true and correct record.

Moved: Jenn

Seconded: Alex

Carried

CORRESPONDENCE

As tabled.

Emails received from SchoolDocs.

ACTION PLAN

As tabled.

Biennial Health and Curriculum Consultation responses tabled. Discussed including more bi-lingual translation for clearer interpretation and how education around online safety is covered in our curriculum programmes. Jade to inform community via newsletter of the Board's discussions.

BOARD WORK PLAN

As tabled.

EEO (Equal Employment Opportunities) Report tabled.

Police checks for all support staff are up to date.

Board confirmed summer pool key will be offered to staff, Board members and selected PTA members and helpers again this year with the same rules and responsibilities as last year. Jade to write an accompanying letter reiterating some unacceptable behaviour and to give to key holders.

Board code of conduct tabled. Board confirmed two minor changes as follows: point 3 remove 'the school community with respect' and point 4 remove 'and act consistently with the designated or special character of my school'.

Motion to opt in to the Government Donation Scheme for 2026.

Moved: Elizabeth

Seconded: Doug

Carried

Confirmed Election Timeline as per SchoolEd email with election day as 10th September.

Motion to approve the revised Cyclical Maintenance scheduled to include Block 15 which was missed off the previous schedule.

Moved: Ray

Seconded: Moe

Carried

PRINCIPAL'S REPORT

As tabled.

FINANCE

2024 Annual Accounts are still with the auditors.

The Finance Report for April and May were tabled and accepted.

Moved: Alex

Seconded: Doug

Carried

Board passed a resolution that an application be made to Four Winds Foundation to fund the supply of four Promethean Panels through ActiveVision for our school. The total amount requested is \$35,000.

Moved: Elizabeth

Seconded: Jenn

Carried

Alex will check and sign accounts, journals, reconciliations, accounts and bank staffing after the meeting.

POLICIES

Updates have been made to policies as per email from SchoolDocs.

The board are happy with Term 2 policies which are up for review, no feedback required.

PTA REPORT

As tabled.

Kathryn to look into getting a plaque or similar to put on the playground or inside the school somewhere to thanks and acknowledge our generous PTA and the other community organisations involved in funding the project.

GENERAL BUSINESS

Year 6 Camp Approval

As tabled, Elizabeth confirmed the camp RAMS are current and up to date, she will organise for these to be sent out to the Board.

Board approved the 2025 Year 6 Camp subject to viewing the current RAMS.

Moved: Jenn

Seconded: Moe

Carried

BOARD TIMESHEET

Board checked and signed timesheet.

'In Committee' matters

The Board moved to 'In Committee' status at 8.56m to protect the privacy of the staff concerned.

The meeting commenced again at 9:13pm.

Meeting closed 9:13pm

Next meeting to be held on Monday, 28 July 2025 at 7.00pm

At Ōpaheke School, Tasman Drive, Papakura

Signed on behalf of the Ōpaheke School Board as a true and accurate record.

Doug Johnson,
PRESIDING MEMBER.



Date: 30/07/2025